

North York Moors National Park Authority

Public Minutes of the meeting held at The Old Vicarage, Helmsley on Monday 22 June 2015.

Present:

Jim Bailey, Malcolm Bowes, David Chance, Michael Dick, Alison Fisher, Janet Frank, , David Hugill, David Jeffels, Christopher Massey, Heather Moorhouse, Sarah Oswald, Caroline Patmore, Ted Sanderson, Andrew Scott, Richard Thompson, Jeremy Walker,

Leslie Atkinson (newly elected Coastal Parish Member, no voting rights at time of meeting), Ena Dent (newly elected Southern Parish Member no voting rights at time of meeting). Andy Breckon (Independent Member)

Apologies:

Bryn Griffiths, Jane Mitchell, Herbert Tindall, Hawson Simpson, Richard Thompson

Officers in Attendance:

Andy Wilson (Chief Executive), Irene Brannon (Director of Corporate Services), Richard Smith (Authority Solicitor), Chris France (Director of Planning), Michael Graham (Assistant Director of Park Services), Vanessa Burgess (Committees & Customer Services Officer), Vicky Taylor (Administration Assistant).

Copies of All Documents Considered Are In The Minute Book

Andy Wilson, Chief Executive started the AGM by informing Members that as yet no letters of appointment had been received from Defra in relation to our new SoS Parish Members Mrs Ena Dent, Southern Parish and Mr Leslie Atkinson, Coastal Parish.

24/15 Election of Chair

Resolved:

That Mr Jim Bailey be elected Chair of the Authority, to take office until the Annual General Meeting of the Authority.

Jim Bailey In The Chair

The Chair thanked Members for their support.

25/15 Election of Deputy Chair

Resolved:

That Mr Malcolm Bowes be elected Deputy Chair of the Authority, to take office until the Annual General Meeting of the Authority.

The Deputy Chair thanked Members for their support.

26/15 **Minutes**

Resolved:

That the public minutes of the meeting held on 23 March 2015, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

27/15 **Public Question Time**

There were no questions from Members of the public.

Ms Oswald arrived at 10.15am

28/15 **Members Interests**

Members were reminded of their responsibility to declare any personal and prejudicial interests relating to any agenda item prior to its consideration.

29/15 **Exclusion of the Public**

Resolved:

That the public be excluded from the meeting during consideration of each of the items of business shown in column 1 of the following table on the grounds that each involves the likely disclosure of exempt information as defined in paragraphs 1, 2 & 10 of Part 1 Schedule 12A to the Local Government Act 1972 specified in column 2:-

Item No on the Agenda	Paragraph No
13	10
14	1,2
15	10
16	10
17	1

Mrs Patmore arrived at 10.35am

30/15 **Membership of Committees and Outside Bodies**

Considered:

The report of the Committees Officer

Resolved:

a. Members agreed Membership of the Committees and Working Groups as follows:

Finance, Risk, Audit and Standards Committee

Secretary of State Members: Mr Scott, Mr Walker, Mr Sanderson, Mrs Dent

Local Authority Members: Mr Jeffels, Mr Dick, Mrs Patmore, Mr Massey, Mr Bailey

Conservation and Land Management Forum

Secretary of State Members: Ms Fisher, Mrs Dent, Mr Atkinson

Local Authority Members: Mr Dick, Mr Hugill, Mrs Frank

Awareness, Recreation and Business Forum

Secretary of State Members: Mr Scott, Ms Oswald, Mrs Dent

Local Authority Members: Mr Jeffels, Mr Dick, Mr Griffiths

Urgency Committee

Secretary of State Members: Mr Sanderson, Mrs Dent

Local Authority Members: Mrs Patmore, Mr Chance

Development Plan Working Group

Secretary of State Members: Ms Oswald, Mr Walker, Ms Fisher, Mrs Dent

Local Authority Members: Mr Hugill, Mr Bailey, Mr Chance, Mrs Moorhouse, Mr Griffiths

Management Plan Working Group

Secretary of State Members: Mr Walker, Mrs Dent, Mr Bowes

Local Authority Members: Mr Hugill, Mrs Moorhouse, Mr Chance, Mrs Patmore

Personnel Appeals Panel

Secretary of State Members: Mr Walker, Ms Oswald

Local Authority Members: Mr Dick, Mrs Patmore

Primary Land Users Group

Secretary of State Members: Ms Fisher, Mr Sanderson, Mr Atkinson

Local Authority Members: Mrs Frank, Mr Jeffels, Mr Hugill

b. The Authority's representation on outside bodies be agreed as follows:

- **Campaign for National Parks** (1 representative) – Mr Jeffels
- **Helmsley DPD** (3 representatives) – Ms Oswald, Mr Bowes, Ms Fisher
- **Local Access Forum** (1 representative) – Mr Griffiths
- **Local Government North Yorkshire, York & East Riding Housing Board** (1 representative and 1 substitute) – Ms Fisher (Substitute: Mr Sanderson)
- **Minerals and Waste Plan – Joint Member Working Group** (2 representatives and 2 substitutes) – Mr Hugill, Ms Fisher (Substitutes: Mr Atkinson, Mrs Patmore)
- **National Park Management Plan Implementation Group** (1 representative and 1 substitute) – Mr Walker (Substitute: Mrs Patmore)
- **NYM Disability Advisory Group** (1 representative) – Ms Oswald
- **North Yorkshire and Cleveland Coastal Forum Executive** (3 representatives and 1 substitute) – Mr Jeffels, Mr Dick, Mr Chance (Substitute: Mr Atkinson)
- **RAF Fylingdales Liaison Group** (Authority Chairman, Deputy Chairman and Chair of Planning and 2 Members) – Mr Sanderson, Mr Scott
- **Tourism Advisory Board** (1 representative) – Ms Oswald
- **Spatial Planning and Transport Board** (1 representative and 1 substitute) – Mr Walker (Substitute: Mr Hugill)
- **Sustainable Development Fund Assessment Panel** (1 representative) – Mr Jeffels
- **Welcome to Yorkshire** (1 representative) – Mr Jeffels
- **Whitby Business Park Area Action Plan Members Working Group** (2 representatives) – Mr Sanderson, Ms Fisher

31/15 **Progress toward Establishing the North York Moors National Park Trust**

Considered:

The report of the Chief Executive and the Assistant Director of Park Services

Michael Graham, Assistant Director of Park Services updated Members on the current situation regarding the NYMNP Trust.

Sarah Oswald asked if role and skill profiles would be developed for use when appointing the external trustees?

Michael Graham informed Members that the first 3 Authority Trustees to be appointed would develop the necessary role and skill profiles.

Jim Bailey informed Members that the newly formed National Parks Partnership would hopefully link with the work of the new NYMNP Trust. He then went on to confirm that the first three Authority Members to be appointed to the Trust would be Malcolm Bowes, Bryn Griffiths and Sarah Oswald.

Andy Wilson, Chief Executive informed Members that there were two areas which he hoped the Trust would look at once formed; legacies and donations. Regarding external trustees, some suggestions for possible Members had already been received by the Authority. Members should let him know if they have any other names they wish to put forward.

Michael Graham informed members that the next step in the Trust process was to apply for Company registration, then contact the Charity Commission. Other National Parks are watching the process with interest.

Malcolm Bowes, Deputy Chair and one of the newly appointed trustees, told members that there needed to be some mechanism in place so that all Authority members were kept up to date with the Trust's process/work.

Jim Bailey informed members that he had been re-appointed Chair of National Parks England and with regard to the Trust, the NYMNP was a very marketable brand and the Trust process was attracting some very good candidates for possible future trustees.

<p>Resolved: Members approve the process of setting up the Trust as summarised in the report.</p>
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32/15 **On the Record**

Considered:

The report of the Committees Officer

Vanessa Burgess, Committees Officer asked Members to especially note point 4 of the report, which concerned members' suggestions re: H&S training needs.

Members welcomed the reference to H&S needs in the report and agreed it was a subject all members should be more mindful of, take greater responsibility for. Members requested that the subject of H&S form part of a future members training event.

Action: Vanessa Burgess to include an element of H&S training at next appropriate training day.

<p>Resolved: Members noted the report</p>
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33/15 **Reports from Members on Outside Bodies**

Considered:

The report of the Committees Officer.

Resolved: Members noted the report which included notes from a meeting of the Local Government North Yorkshire, York and East Riding Housing Board on 16 March 2015, attended by Alison Fisher.

..... (Chair)
21 September 2015

**Public Summary of Items considered "in private"
at the meeting of the Authority
on 22 June 2015**

Private Minutes

Members agreed that the private minutes of the meeting held on 23 March 2015, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

Appointment of Interim s151 Officer

Members approved the Authority's proposed plan regarding the appointment of an Interim s151 Officer, due to the current incumbent's imminent retirement.

Sutton Bank National Park Centre Catering License

Members approved the suspension of financial regulations, in relation to the catering license at Sutton Bank.

AMEC Foster Wheeler Consultancy Contract

Members agreed to the suspension of the financial regulations in relation to the contractual arrangements regarding the continuation of services from AMEC Consultancy.

Report from Chief Executive Review Group

The Chair informed Members that the review group had met with Andy Wilson, Chief Executive and that they were pleased with his performance.