

North York Moors National Park Authority Finance, Risk Audit and Standards Committee

23 November 2015

Finance Update

1. Purpose of the Report

- 1.1 To provide Members with an update on the financial performance of the Authority for the period from 1 April 2015 to 30 September 2015.
- 1.2 To obtain approval for the virements included in the 2015/16 Revised Estimate (RE).

2. Background

- 2.1 This report provides the quarterly update to Members required by the Authority's Financial Regulations:

"4.4.4. Budget Monitoring Statements, including a forecast for the full financial year shall be submitted to each quarterly meeting of the Authority's Finance, Risk, Audit and Standards Committee".

3. Performance

- 3.1 The following appendices are provided to give an analysis of performance against budget to 30 September 2015 (Period 6):

Appendix 1

Summary Monitoring Report - this appendix presents a comparison between the current budget (RE) and the actual to the end of period 6 on a net expenditure basis as well as the budget remaining and a projected outturn. At this point in the year the majority of the figures for the outturn have remained as budget as it is felt too early in the year to forecast differences to the budgeted outturn.

Appendix 2

Variance Analysis - highlights under or overspends against each functional heading within the reporting structure agreed in the Defra Financial Grant Memorandum. Explanations for significant variances are given in the final column of this table. If the total variance is a surplus (minus) this could be the result of an underspend against the expenditure budget or additional income being earned above the profiled income budget. Likewise a deficit (plus) total variance could be the result of expenditure which is in excess of the budget to Period 6 or less income being earned than had been anticipated at this point in the year.

Appendix 3

Subjective breakdown - details expenditure and income to date against specific categories of income and expenditure, for example, expenditure on employees or premises, income from grants or retail sales. Again the final column shows the variance to budget at the end of September 2015.

Appendix 4

Virement report - details budget virements posted in the period which amend the original 2015/16 budget.

3.2 The table below summarises the performance against the revised budget to Period 6 of 2015/16.

	2015/16 RE BUDGET £000's	CUMULATIVE TO 30 SEPTEMBER 2015		
		BUDGET £000's	ACTUAL £000's	VARIANCE £000's
Gross Expenditure	6,286.6	3,042.2	2,698.4	-343.8
DEFRA Grant	-4,092.8	-2,046.4	-2,046.4	0.0
Other Income	-2,212.0	-1,107.1	-1,104.9	2.2
Transfer to from reserves	18.2			
Net Expenditure	0.0	-111.3	-452.9	-341.6

It can be seen that at the end of September expenditure was £343.8k behind profile and although income is very close to profile there are some variations within this of which a more detailed analysis of income is given in para 3.3.

Reasons for variances to the budget are given in **Appendix 2** but significant variances, those which vary by more than 10% or £5k whichever is greater, are given below:

- Natural Environment :
 - Wetlands and Water - expenditure on the new programme on the River Esk is showing an underspend against profile of £35k this is due to delays in the project. This is offset by corresponding reduction in grant income.
 - Farmed Land – expenditure is slightly behind profile due to an underspend on Connectivity and payments to creditors for work from 2014/15 being slightly less than expected. Officers are currently finalising agreements on the key grant schemes and whilst it is anticipated that all will be spent by the year end, some of the work is weather dependent and therefore, may be subject to delays. A clearer estimate of the year end position is likely to be known in December and an update will be provided in February. Income from sale of timber of £30,000 may slip into next financial year due to a delayed start to the harvesting and again the position will be clearer by the next quarterly update.
- Cultural Heritage:
 - Archaeology – The Monument Management Scheme expenditure has caught up with profile since the last report. A claim for grant income is due for submission which results in the income being behind the anticipated profile. A small contribution from the Authority's resources as match funding will be required to carry forward at the end of the year.
 - TEL expenditure is above profile but most of that expenditure will be included in the Q2 claim to the Heritage Lottery. Adjustments have been made to the Budget to reflect the current anticipated profile and to account for interregnum costs which have been incorporated into the Stage 2 bid and will hopefully be recoverable once confirmation of funding has been received.
- Recreation Management:
 - National Trails – Expenditure continues to be behind profile, however this is offset by variation in grant.
 - Access to Open Land – whilst expenditure on Access Routes was underspent at the end of Period 6 it is the intention that this budget will be

fully utilised on works on Rights of Way by the end of the year with the same amount of work done as last year (2014/15). There is some uncertainty around the Rights of Way budget however as there are now fewer members of the field staff undertaking this work and new ways of working with volunteers are still being developed. A further update will be provided at the February Committee.

- Car Parks – Expenditure on car parks was behind profile but is expected to catch up by the end of March 2016. Income performance continues to be strong and it is anticipated that outturn will exceed budget by approximately £40k. The precise amount will however, depend upon the winter season and may vary significantly depending upon the weather and a further update will be provided at the February meeting. Members should note that budgets for Car Park income have previously been reduced below Business Plan expectations due to past underperformance: The excess noted above is still below the Plan figure was revised to recognise investments such as the Cycle Hire business at Sutton Bank.
- Promoting Understanding:
 - Visitor Centres – still ahead of the profiled income target at this stage. It is hoped that this will continue for the remainder of the year.
 - Information and Interpretation – Expenditure on the ‘Sea Life, See Life’ project (CCF) is behind profile but it is anticipated that it will be spent by the end of the project as the project spans two financial years any unspent income will be carried forward into 2016/17.
- Rangers and Estate:
 - Vehicles – 3 new vehicles were purchased for Maintenance Rangers with the final cost £13k below the budget of £75k due to purchasing through a framework agreement. A decision is pending in relation to the replacement of other vehicles within the fleet but it is possible that the underspend may be requested to be transferred into the Capital Reserve to fund replacements in future years. An update will be provided at the February Committee.
- Development Management:
 - Development Management – At the end of period 6 the expenditure and income on the York Potash project was behind profile. However, this gathered pace in Period 7 and in the interim the bulk of the expenditure and income has now been incurred. The budget going forward has been amended to reflect the income and expenditure in relation to expected monitoring costs over the next five months. Members should be aware that the income of £150k should be received in advance of the expenditure and any amount unspent at the end of the financial year will be rolled forward into 16/17 but is eventually repayable if unspent. It is difficult to predict the timing of the expenditure and at this stage the projected outturn anticipates that £135k will be transferred into a specific reserve at the end of the year.
- Forward Planning:
 - Expenditure is behind profile as the Authority is awaiting charges relating to a number of consultancy projects which have been undertaken. Staff vacancies have meant that it is unlikely to be fully committed by the end of the financial year and it is requested that any underspend is carried forward to enable the work to be undertaken in next financial year.
 - Expenditure on the Tourism projects and surveys is behind profile but it is anticipated that it will be fully spent by the end of the financial year.
- Corporate and Democratic Core:
 - Contracted in Services –A number of invoices for this period have not yet been received, however, it is anticipated that this will be fully committed by the end of the financial year.

- Expenditure on supplies and services remains behind profile and even though some of the savings are likely to be offset by an under recovery of income and additional property costs it is currently estimated that there will be a net underspend of £5k in this area.

3.3 The table below details the performance against income targets in year.

Income Type	2015/16 RE Budget £000's	Cumulative to 30 September 2015		
		Budget Year To Date £000's	Actual £000's	Variance £000's
Grants (excluding NPG)	745.3	321.0	280.8	-40.2
Retail Sales	193.4	110.4	135.0	24.6
Planning Income	268.8	176.1	146.7	-29.4
York Potash	290.0	60.0???	47.5???	-12.5
Car Parking	366.1	264.6	301.4	36.8
Miscellaneous	330.4	170.5	190.6	20.1
Investment Income	18.0	4.5	2.9	-1.6
Total Income	2212.0	1107.1	1104.9	2.2

3.4 The following points should be noted:

- New charges for planning advice (pre-application enquiries) and cost recovery of a proportion of the costs of enforcement action were introduced this year. Fees received relating to pre-application enquiries were slightly below profile at the end of Period 6 as were Planning application fees. Although the erratic pattern of receipt of applications is making it difficult to predict the eventual outturn this will continue to be monitored but at this point it is estimated that the income will underachieve by £17k. Income has been received in relation to the costs associated with the York Potash s106 agreement.
- The projected outturn for car parks has been adjusted to reflect the continued strong performance against the lowered budget.
- Retail sales were slightly ahead of target and it is anticipated that this pattern will continue with the result that the income target is met, if not exceeded, by the 31 March 2016.
- Investment income continues to be behind profile due to low interest rates.

3.5 Virements

Appendix 4 details the budget virements to the end of Period 6.

The employee expenditure estimates have been reviewed and amended to reflect new starters and leavers and the budgets have been adjusted and the necessary virements recorded in the appendices.

Financial Regulations require that all virements are reported to FRASC and that approval be sought from Committee for any single virement for expenditure exceeding £40,000 and that this be reported to the Authority. **There are virements in this quarter which require approval are highlighted on the appendix. Members will note that the increases to expenditure are offset by external income.**

3.6 Reserves

The level of reserves at the beginning of the year was £1,300k and the 15/16 Original Budget approved by the Authority on 23 March included a plan to transfer £38k into reserves during the financial year. At the meeting of this Committee on 1 June 2015

approval was given to carry forward £119k for specific projects which had not been completed at the financial year end these have been transferred into the current financial year's budget.

Other budget adjustments (virements) have also been processed to account for additional income and other budget savings which will result in a net transfer into reserves of £18k. Further details of the budget transfers can be found in **Appendix 4**. The current estimated year end position on Reserves is £1318k and further detail can be found at Item 7

The Authority currently has the lowest level of reserves of all National Park Authorities and has been facing some significant risks, including:

- the costs of the Minerals Planning applications some of which has been mitigated by arrangements made to recover the costs, however, there is still a potential for legal challenge.
- the risk of an in-year reduction in Defra grant following the election which has not occurred.
- The prospect of further reductions in central government grants, where the range of possibilities remains wide.

The performance on our earned and grant income streams has, in the main continued to be stronger than anticipated and the level of savings generated from vacancies has been higher than usual.. Whilst this is positive news in terms of mitigating the risks on the downside some of the 'invest to earn/save' budget which were allocated to spend on innovation has not been spent due to other competing demands on key staff's time. Officers are continuing to monitor the expenditure and income levels closely. In view of the poor financial outlook officers have not however been pushing spend but rather urging more action on income. When all these factors are considered it is likely that there will be a significant year end surplus on the 15/16 budget. Officers have considered the implications of this and consider that it is not prudent to seek to spend hastily on other projects, and indeed it is unlikely that the staff resource would be available to achieve this. On this basis Officers are seeking Members support for the principle that budget should be vired into reserves if by December the Chief Executive and Director of Corporate Services consider it prudent. A verbal update will be provided to the Authority in December and a formal report of decisions would be provided to this committee in February.

4. **Financial and Staffing Implications**

4.1 There are no significant financial and or staffing implications to this report.

5. **Sustainability and Legal Implications**

5.1 There are no sustainability or legal implications arising from this report.

<h4>6. Recommendation</h4>

<p>6.1 That Members approve the highlighted virements on Appendix 4 comment on the current position.</p>

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Background documents to this report **File Ref.**

2015/16 Revenue Budget Monitoring: Summary Report 1 April to 30 Sept 2015

Col. A	Col. B	Col. C	Col. D	Col. E	Col. F	Col. G	Col. H
Budget Monitoring Report	2015/16 Revised Estimate	2015/16 Budget Virements	2015/16 Revised Annual Estimate	2015/16 Actual Committed Month 6	2015/16 Budget Remaining	2015/16 Projected Outturn	2015/16 Year End Deficit (+) Surplus (-)
Woodlands and Trees	4,000.0		4,000.0	-150.0	4,150.0	4,000.0	0.0
Moorland	4,410.0		4,410.0	-4,866.0	9,276.0	4,410.0	0.0
Wetland and Water	-4,400.0	820.0	-3,580.0	7,937.0	-11,517.0	-3,580.0	0.0
Farmed Land	215,400.0		215,400.0	20,166.0	195,234.0	215,400.0	0.0
Coast	0.0		0.0	0.0	0.0	0.0	0.0
Wildlife Conservation	43,000.0		43,000.0	9,022.0	33,978.0	43,000.0	0.0
Conservation Natural Environment							
Employees	307,380.0	-5,670.0	301,710.0	142,710.0	159,000.0	301,710.0	0.0
Recharges	154,500.0		154,500.0	0.0	154,500.0	154,500.0	0.0
NATURAL ENVIRONMENT	724,290.0	-4,850.0	719,440.0	174,819.0	544,621.0	719,440.0	0.0
Buildings	3,300.0		3,300.0	-33,498.0	36,798.0	3,300.0	0.0
Archaeology	19,360.0	-1,200.0	18,160.0	25,904.0	-7,744.0	18,160.0	0.0
Enhancement Services	12,760.0	6,890.0	19,650.0	64,911.0	-45,261.0	44,650.0	25,000.0
Conservation Areas	11,230.0		11,230.0	1,890.0	9,340.0	11,230.0	0.0
Local Culture and Tradition	2,500.0		2,500.0	2,500.0	0.0	2,500.0	0.0
Conservation Cultural Heritage							
Employees	95,590.0	4,230.0	99,820.0	51,014.0	48,806.0	99,820.0	0.0
Recharges	73,850.0		73,850.0	0.0	73,850.0	73,850.0	0.0
CULTURAL HERITAGE	218,590.0	9,920.0	228,510.0	112,721.0	115,789.0	253,510.0	25,000.0
PROWS	0.0		0.0	-3,669.0	3,669.0	0.0	0.0
National Trails	23,090.0	790.0	23,880.0	53,726.0	-29,846.0	23,880.0	0.0
Access to Open Land	303,690.0	-6,460.0	297,230.0	64,736.0	232,494.0	297,230.0	0.0
Visitor Management and Facilities	51,900.0		51,900.0	24,257.0	27,643.0	51,900.0	0.0
Car Parks	-250,460.0	-190.0	-250,650.0	-233,993.0	-16,657.0	-290,650.0	-40,000.0
Public Transport	17,720.0		17,720.0	8,130.0	9,590.0	17,720.0	0.0
Recreation Employees	127,090.0	330.0	127,420.0	60,712.0	66,708.0	127,420.0	0.0
Recharges	287,800.0		287,800.0	0.0	287,800.0	287,800.0	0.0
RECREATION MANAGEMENT	560,830.0	-5,530.0	555,300.0	-26,101.0	581,401.0	515,300.0	-40,000.0

Budget Monitoring Report	2015/16 Revised Estimate	2015/16 Budget Virements	2015/16 Revised Annual Estimate	2015/16 Actual Committed Month 6	2015/16 Budget Remaining	2015/16 Projected Outturn	2015/16 Year End Deficit (+) Surplus (-)
Visitor Centres	296,320.0	9,180.0	305,500.0	111,562.0	193,938.0	305,500.0	0.0
Information and Interpretation	29,550.0	3,750.0	33,300.0	-81,347.0	114,647.0	33,300.0	0.0
Education Services	58,720.0	-430.0	58,290.0	26,259.0	32,031.0	58,290.0	0.0
Information and Interpretation (Employees)	205,170.0	-9,460.0	195,710.0	99,810.0	95,900.0	195,710.0	0.0
Recharges	260,180.0	0.0	260,180.0		260,180.0	260,180.0	0.0
PROMOTING UNDERSTANDING	849,940.0	3,040.0	852,980.0	156,284.0	696,696.0	852,980.0	0.0
Full Time Rangers	199,770.0	-880.0	198,890.0	99,244.0	99,646.0	198,890.0	0.0
Estate Services	231,590.0	-13,280.0	218,310.0	110,110.0	108,200.0	218,310.0	0.0
Volunteers	194,170.0	-130.0	194,040.0	77,981.0	116,059.0	194,040.0	0.0
Recharges	159,690.0		159,690.0	0.0	159,690.0	159,690.0	0.0
RANGERS AND VOLUNTEERS	785,220.0	-14,290.0	770,930.0	287,335.0	483,595.0	770,930.0	0.0
Development Management	-89,640.0	-10,000.0	-99,640.0	-41,703.0	-57,937.0	-217,640.0	-118,000.0
Development Management Employees	408,710.0	-18,970.0	389,740.0	199,216.0	190,524.0	389,740.0	0.0
Recharges	194,580.0	0.0	194,580.0	0.0	194,580.0	194,580.0	0.0
DEVELOPMENT MANAGEMENT	513,650.0	-28,970.0	484,680.0	157,513.0	327,167.0	366,680.0	-118,000.0
National Park Management Plan	3,000.0		3,000.0	0.0	3,000.0	0.0	-3,000.0
Statutory Development Plans	10,000.0		10,000.0	-2,617.0	12,617.0	13,000.0	3,000.0
Local Studies and Plan	39,500.0		39,500.0	3,606.0	35,894.0	39,500.0	0.0
Sustainable Development Fund	57,270.0		57,270.0	3,306.0	53,964.0	57,270.0	0.0
Forward Planning Employees	83,640.0	-12,690.0	70,950.0	48,284.0	22,666.0	70,950.0	0.0
Recharges	50,090.0		50,090.0	0.0	50,090.0	50,090.0	0.0
FORWARD PLANNING	243,500.0	-12,690.0	230,810.0	52,579.0	178,231.0	230,810.0	0.0

Budget Monitoring Report	2015/16 Revised Estimate	2015/16 Budget Virements	2015/16 Revised Annual Estimate	2015/16 Actual Committed Month 6	2015/16 Budget Remaining	2015/16 Projected Outturn	2015/16 Year End Deficit (+) Surplus (-)
Support Staff Cost	388,560.0	-2,840.0	385,720.0	186,091.0	199,629.0	385,720.0	0.0
Office Accommodation	32,650.0		32,650.0	21,036.0	11,614.0	42,650.0	10,000.0
Support Supplies and Services	284,850.0		284,850.0	168,657.0	116,193.0	269,850.0	-15,000.0
Contracted In Services	126,070.0		126,070.0	56,404.0	69,666.0	126,070.0	0.0
Democratic Core	77,620.0		77,620.0	30,877.0	46,743.0	77,620.0	0.0
Change and Invest to Save	173,800.0		173,800.0	0.0	173,800.0	133,800.0	-40,000.0
New Income Streams	-13,000.0	10,000.0	-3,000.0	0.0	-3,000.0	-3,000.0	0.0
Corporate Management & Admin							
Employees	343,300.0	-8,430.0	334,870.0	215,231.0	119,639.0	334,870.0	0.0
Recharges	-1,180,690.0		-1,180,690.0	0.0	-1,180,690.0	-1,180,690.0	0.0
CORPORATE AND DEMOCRATIC CORE	233,160.0	-1,270.0	231,890.0	678,296.0	-446,406.0	186,890.0	-45,000.0
REVENUE EXPENDITURE	4,129,180.0	-54,640.0	4,074,540.0	1,593,446.0	2,481,094.0	3,896,540.0	-178,000.0
DEFRA GRANT	-4,092,790.0		-4,092,790.0	-2,046,396.0	-2,046,394.0	-4,092,790.0	0.0
TRANSFER FROM(-)/ TO RESERVES	-36,390.0	-54,640.0	18,250.0			18,250.0	0.0
NET EXPENDITURE	0.0		0.0	-452,950.0	434,700.0	-178,000.0	-178,000.0

Variance Analysis as at 30th September 2015

Budget Monitoring Report	Expenditure Profiled Budget to Period 6	Actual Expenditure to Period 6	Expenditure Overspend(+) Underspend (-)	Income Budget Profile to Period 6	Actual Income to Period 6	Income Deficit (+) Surplus (-)	Total Variance Deficit (+) Surplus(-)	Explanation
Variance Analysis as at Month 4								
Woodlands and Trees	1,000.0	-150.0	-1,150.0	0.0	0.0	0.0	-1,150.0	
Moorland	21,160.0	13,230.0	-7,930.0	17,450.0	18,096.0	-646.0	-8,576.0	
Wetland and Water	64,600.0	28,891.0	-35,709.0	43,020.0	20,954.0	22,066.0	-13,643.0	Project expenditure is behind profile this is offset by claim
Farmed Land	56,000.0	27,456.0	-28,544.0	7,300.0	7,290.0	10.0	-28,534.0	income also lower than anticipated
Wildlife Conservation	14,200.0	9,022.0	-5,178.0	0.0	0.0	0.0	-5,178.0	Connectivity - see Report
Conservation Natural Environment								
Employees	150,875.0	142,710.0	-8,165.0	0.0	0.0	0.0	-8,165.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
NATURAL ENVIRONMENT	307,835.0	221,159.0	-86,676.0	67,770.0	46,340.0	21,430.0	-65,246.0	
Buildings	0.0	-7,629.0	-7,629.0	25,870.0	25,869.0	1.0	-7,628.0	Creditor carried forward from 2014/2015 invoice paid Oct
Archaeology	39,560.0	30,465.0	-9,095.0	15,430.0	4,562.0	10,868.0	1,773.0	
Enhancement Services	56,300.0	102,670.0	46,370.0	62,010.0	37,758.0	24,252.0	70,622.0	Externally funded projects - see Report
Conservation Areas	0.0	1,890.0	1,890.0	0.0	0.0	0.0	1,890.0	
Local Culture and Tradition	2,500.0	2,500.0	0.0	0.0	0.0	0.0	0.0	
Conservation Cultural Heritage								
Employees	49,900.0	51,014.0	1,114.0	0.0	0.0	0.0	1,114.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
CULTURAL HERITAGE	148,260.0	180,910.0	32,650.0	103,310.0	68,189.0	35,121.0	67,771.0	
PROWS	0.0	-3,581.0	-3,581.0	0.0	63.0	-63.0	-3,644.0	Retention on LSTF project.
National Trails	66,345.0	53,733.0	-12,612.0	0.0	6.0	-6.0	-12,618.0	Expenditure behind profile.
Access to Open Land	213,680.0	140,868.0	-72,812.0	54,400.0	76,132.0	-21,732.0	-94,544.0	See Report
Visitor Management and Facilities	21,770.0	24,257.0	2,487.0	0.0	0.0	0.0	2,487.0	Costs for Tour De Yorkshire included in this area.
Specialist Recreation	0.0	0.0	0.0	0.0	26.0	-26.0	-26.0	
Car Parks	74,430.0	71,501.0	-2,929.0	267,130.0	305,494.0	-38,364.0	-41,293.0	Overachievement of income - see Report
Public Transport	12,880.0	12,364.0	-516.0	3,500.0	4,233.0	-733.0	-1,249.0	
Recreation Employees	63,790.0	60,712.0	-3,078.0	0.0	0.0	0.0	-3,078.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
RECREATION MANAGEMENT	452,895.0	359,854.0	-93,041.0	325,030.0	385,954.0	-60,924.0	-153,965.0	
Visitor Centres	283,780.0	272,682.0	-11,098.0	135,970.0	161,045.0	-25,075.0	-36,173.0	Income ahead of profile - see Report
Information and Interpretation	180,660.0	101,895.0	-78,765.0	178,910.0	183,314.0	-4,404.0	-83,169.0	Sea Life, See Life Project expenditure is behind profile .
Education Services	35,480.0	36,661.0	1,181.0	8,550.0	10,403.0	-1,853.0	-672.0	
Information and Interpretation (Employees)	100,190.0	103,955.0	3,765.0	2,000.0	4,145.0	-2,145.0	1,620.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
PROMOTING UNDERSTANDING	600,110.0	515,193.0	-84,917.0	325,430.0	358,907.0	-33,477.0	-118,394.0	
Full Time Rangers	100,180.0	99,244.0	-936.0	0.0	0.0	0.0	-936.0	
Estate Services	164,690.0	138,610.0	-26,080.0	30,000.0	28,500.0	1,500.0	-24,580.0	Variance on expenditure mainly due to expenditure on vehicles - see Report
Volunteers	85,800.0	77,981.0	-7,819.0	0.0	0.0	0.0	-7,819.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
RANGERS AND VOLUNTEERS	350,670.0	315,835.0	-34,835.0	30,000.0	28,500.0	1,500.0	-33,335.0	

Budget Monitoring Report	Expenditure Profiled Budget to Period 6	Actual Expenditure to Period 6	Expenditure Overspend(+) Underspend (-)	Income Budget Profile to Period 6	Actual Income to Period 6	Income Deficit (+) Surplus (-)	Total Variance Deficit (+) Surplus(-)	Explanation
Variance Analysis as at Month 4								
Development Management	175,050.0	152,538.0	-22,512.0	236,620.0	194,242.0	42,378.0	19,866.0	Includes additional cost for and income from Y Potash application - see Report
Development Management Employee Recharges	194,835.0	199,216.0	4,381.0	0.0	0.0	0.0	4,381.0	
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
DEVELOPMENT MANAGEMENT	369,885.0	351,754.0	-18,131.0	236,620.0	194,242.0	42,378.0	24,247.0	
National Park Management Plan	1,500.0	0.0	-1,500.0	0.0	0.0	0.0	-1,500.0	Repayment of Coastal Forum Money to SBC who will now resume responsibility for this project
Statutory Development Plans	5,000.0	-2,617.0	-7,617.0	0.0	0.0	0.0	-7,617.0	
Local Studies and Plan	25,100.0	12,499.0	-12,601.0	0.0	8,893.0	-8,893.0	-21,494.0	Additional member of staff during Potash application
Sustainable Development Fund	0.0	3,306.0	3,306.0	0.0	0.0	0.0	3,306.0	
Forward Planning Employees	41,790.0	48,284.0	6,494.0	0.0	0.0	0.0	6,494.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
FORWARD PLANNING	73,390.0	61,472.0	-11,918.0	0.0	8,893.0	-8,893.0	-20,811.0	
Support Staff Cost	192,810.0	187,466.0	-5,344.0	0.0	1,375.0	-1,375.0	-6,719.0	Casual hours not used to date, other expenses under profile Income almost on profile at present but unlikely to meet the target of £25k by the end of the year due to delays in letting part of the building Areas within Supplies and Services continue to be behind profile (e.g postage) and this is expected to continue for the remainder of the year especially as communication is increasingly by electronic means. Delays in the receipt of invoices - see Report Costs for Members expenses remain behind profile.
Office Accommodation	27,410.0	27,942.0	532.0	8,000.0	6,906.0	1,094.0	1,626.0	
Support Supplies and Services	190,720.0	174,255.0	-16,465.0	10,900.0	5,599.0	5,301.0	-11,164.0	
Contracted In Services	68,725.0	56,404.0	-12,321.0	0.0	0.0	0.0	-12,321.0	
Democratic Core	38,770.0	30,877.0	-7,893.0	0.0	0.0	0.0	-7,893.0	
Change and Invest to Save	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
New Income Streams	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Corporate Management & Admin Employees	220,740.0	215,230.0	-5,510.0	0.0	0.0	0.0	-5,510.0	
Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
CORPORATE AND DEMOCRATIC CORE	739,175.0	692,174.0	-47,001.0	18,900.0	13,880.0	5,020.0	-41,981.0	
TOTAL (EXPENDITURE /OTHER INCOME)	3,042,220.0	2,698,351.0	-343,869.0	1,107,060.0	1,104,905.0	2,155.0	-341,714.0	
INCOME- NPG	0.0	0.0	0.0	2,046,396.0	2,046,396.0	0.0	0.0	
TOTAL AFTER GRANTS	3,042,220.0	2,698,351.0	-343,869.0	3,153,456.0	3,151,301.0	2,155.0	-341,714.0	

Reconciliation to Appendix 1 and Appendix 3

Net Expenditure to 30 September 201	Actual Expenditure	2,698,351.0
	Actual Other Income	1,104,905.0
	NPG	2,046,396.0
	Net Expenditure	-452,950.0

Further explanation for significant variances can be found on the Finance Update Report

Subjective Analysis

Appendix 3

Revenue Budget Monitoring 2015/16 to the end of September 2015

	Original Budget	Budget Adjustments	Adjusted Budget	Profile to 30 Sep 2015	Actual to 30 Sep 2015	Variance To Budget
	£'000	£'000	£'000	£'000	£'000	£'000
EXPENDITURE						
Employees	3,072,160	-62,140	3,010,020	1,569,850	1,576,638	6,788
Premises	346,700		346,700	183,050	155,083	-27,967
Transport	188,630		188,630	94,910	62,846	-32,064
Supplies and Services	2,273,630	247,500	2,521,130	1,092,425	829,905	-262,520
Third Party Payments	220,070		220,070	101,985	73,879	-28,106
Total Expenditure	6,101,190	185,360	6,286,550	3,042,220	2,698,351	-343,869
INCOME						
DEFRA Grant	-4,092,790	0	-4,092,790	-2,046,396	-2,046,396	0
Other Income						
Other Grants	-705,300	-40,000	-745,300	-320,970	-280,836	40,134
Retail Sales	-193,400		-193,400	-110,390	-134,954	-24,564
Planning Fees	-268,750	-210,000	-478,750	-176,120	-146,705	29,415
Car Parking	-366,120		-366,120	-264,610	-301,359	-36,749
Other Income	-420,440	10,000	-410,440	-230,470	-238,102	-7,632
Investment Income	-18,000		-18,000	-4,500	-2,949	1,551
Total Other Income	-1,972,010	-240,000	-2,212,010	-1,107,060	-1,104,905	2,155
Net Budget	36,390	-54,640	-18,250	-111,236	-452,950	-341,714
Contribution to (From) Reserves	-36,390	54,640	18,250			
Grand Total	0	0	0	-111,236	-452,950	-341,714

VIREMENT REPORT				
Functional Heading	Department	Amount £	Reason	Net Effect on Budget Increase (+) Decrease(-) £
Conservation - Natural Environment	Conservation - Natural Environment (CNE)	-3,690	Adjustments within the Conservation budgets for changes that have occurred since setting the budget	
	CNE - Connectivity	+14,400	Agreed carry forward - Aerial photography	
	CNE - Derwent Partnership	+5,000	NYMPA contribution to this project	
	CNE - Farmed Land - Farming Business Project	+21,000	Dales and Moors Farm Innovation Project - budget to cover additional expenditure on goods and services	
	CNE - Farmed Land - Farming Business Project	-35,000	Dales and Moors Farm Innovation Project - funding from York, North Yorkshire and East Riding LEP for NYMNP staff time and additional expenditure required to deliver the project	
	CNE- Wetland and Water	+820	Staff Budget Adjustments	
	Conservation - Natural Environment Employees	-5,670	Staff Budget savings	
Conservation - Natural Environment				-3,140
Conservation - Cultural Heritage	CCH - Archaeology	-20,000	Reduction of the Archaeology budget - agreed saving	
	CCH - Mounument Management Scheme	-3,720	Adjust the MMS budget following confirmation of the new programme - net adjustment	
	CCH - Monument Management Scheme	+14,580	Agreed carry forward - Monument Management Scheme	
	CCH - Historic Buildings	-25,870	Increase income budget - repayment of loans	
	Conservation - Cultural Heritage	-1,200	Staff Budget Adjustments	
	Conservation - Cultural Heritage	-610	Staff Budget Adjustments	
	Conservation - Cultural Heritage Employees	+4,230	Staff Budget Adjustments	
	Conservation -Cultural Heritage TEL	47500	Adjustment to TEL Budget to reflect current year spend	

VIREMENT REPORT

	Conservation - Cultural Heritage TEL	-40000	Adjustment to TEL Budget to reflect current year income	
Conservation - Cultural Heritage				-25,090
Recreation Management	Access to Open Land - Access works	+15,000	Agreed carry forward - Work on sewage plant at Chop Gate	
	Access to Open Land - Access routes	+26,000	Agreed carry forward - Flood damaged bridges - funded by DEFRA	
	Access to Open Land - Access and Health	+10,000	Agreed carry forward - Money from Redcar & Cleveland BC in relation to health agenda	
	Recreation Management - National Trails	+19,390	Adjustment of budget following the confirmation of funding for 2015/16 National Trails project	
	Access to Open Land - Apprentices North	+7,000	Reduction in income budget following discussion with Prior Pursglove College re funding for 15/16	
	Access to Open Land - Access Routes	+13,000	Crow Wood Sculpture Trail - project budget expenditure	
	Access to Open Land - Access Routes	-13,000	Crow Wood Sculpture Trail - project budget income	
	Recreation Management - National Trails	-2,930	Wolds Way Income adjustment	
	Recreation Management - National Trails	+790	Staff Budget Adjustments	
	Recreation Management - Access to Open Land	-6,460	Staff Budget Adjustments	
	Recreation Management - Car Parks	-190	Staff Budget Adjustments	
	Recreation Management - Employees	+330	Staff Budget Adjustments	
Recreation Management				+68,930
Promoting Understanding	Promoting Understanding - Connections North	+10,210	Art project funded by Arts Council - expenditure budget for 2015/16	
	Promoting Understanding - Connections North	-10,210	Art project funded by Arts Council - income budget for 2015/16	
	Promoting Understanding - Visitor Centres	+16,200	Additional budget to fund the Play Area at Sutton Bank	
	Promoting Understanding - Visitor Centres	+9,180	Staffing Adjustments	
	Promoting Understanding - Information and Interpretation	+3,750	Staffing Adjustments	
	Promoting Understanding - Education	-430	Staffing Adjustments	
	Promoting Understanding - Employees	-9,460	Staffing Adjustments	
Promoting Understanding				+19,240

VIREMENT REPORT				
Rangers and Volunteers	Rangers and Volunteers - Cod Beck Ranger	-1,260	Increase income budget for additional costs included in recharge	
	Full Time Rangers	-880.00	Staff Budget Adjustments	
	Estate Services	-13280.00	Staff Budget Adjustments	
	Volunteers	-130.00	Staff Budget Adjustments	
Rangers and Volunteers				-15,550
Development Management	Development Management - York Potash	+40,000	Agreed carry forward - to meet further demands of the potash application in 2015/16	
	Development Management - York Potash	+85,000	York Potash - increase budget to cover anticipated expenditure to the date of the decision notice	
	Development Management - York Potash	-80,000	York Potash - increase income budget for reimbursement of costs associated with the s.106 agreement and costs to be reimbursed by York Potash	
	Development Management -	+25,000	Increase expenditure budget to reflect s.106 agreements	
	Development Management -	-25,000	Increase income budget to reflect income received from s.106 agreements	
	Development Management	-18,970	Staff Budget Adjustments	
	Development Management	+50,000	Fees relating to completion of s106 agreement reimbursed by York Potash	
	Development Management	-60,000	Reimbursement from York Potash relating to Professional Fees and Officer time	
	Development Management	+150,000	York Potash Monitoring Costs funded by s106 agreement	
	Development Management	-150,000	s106 Agreement Income Monitoring costs for York Potash (any not spent in financial year needs to transfer to specific reserve)	
Development Management				16,030
Forward Planning	Sustainable Development Fund	-8,130	Additional income budget for repayment of SDF loan to Esk Energy in line with repayment schedule	
	Forward Planning - Employees	-12,690	Staff Budget Adjustments	
Forward Planning				-20,820
Corporate and Democratic Core	Change and Invest to Save	-5,000	CNE - Derwent Partnership - NYMNPA contribution	
	Change and Invest to Save	-16,200	Additional budget to fund the Play Area at Sutton Bank	
	New Income Streams	+10,000	Transfer to Development Management re staff cost recovery	
	Support Services Staff	-2,840	Staff Budget Adjustments	
	Corporate Management and Admin - Employees	-8,430	Staff Budget Adjustments	
Corporate and Democratic Core				-22,470
Total from Carry Forward Reserves				119,980

VIREMENT REPORT				
Total Other - Reserves				-101,730
Net effect on Reserves				18,250

+ increase in the net budget requirement due to increase in expenditure or decrease in income budget.

- decrease in the net budget requirement as a result of a decrease in the expenditure budget or an increase in the income budget.

NB - Report all as per Fin Regs (4.5.10) but only require authorisation for those above £40k as per Fin Regs.