

**North York Moors National Park Authority
Finance, Risk, Audit and Standards Committee**

27 August 2019

Business Continuity Internal Audit Report 2018/19

1. Purpose of the Report

- 1.1 To inform Members of the outcome of the 2018/19 Internal Audit report in relation to Business Continuity.

2. Background

- 2.1 At the May meeting of this Committee, Members were presented with a statement of assurance regarding the adequacy and effectiveness of the internal control system from Veritau Ltd (Internal Audit Services). This statement noted that the Business Continuity report was still a draft.

3. Business Continuity Report 2018/19

- 3.1 The report has now been finalised and the overall audit opinion has been confirmed, as expected, as 'Reasonable Assurance'.
- 3.2 Officers are working on the management actions agreed in this report and will provide Members with an update on progress on these and the actions agreed in response to the other 2018/19 reports at a future FRASC.
- 3.3 The agreed actions in relation to the Business Continuity audit are as follows;
- Develop a programme annually of testing the Business Recovery and IT Disaster Recovery Plans.
 - Update both plans and develop a schedule to ensure a systematic review of each document on an annual basis.
 - Consider whether a broad business impact analysis is appropriate for the size and scale of the Authority.
 - Responsible Officers who have a hard copy of the Business Continuity Plan at home will be reminded to ensure it is the most up to date version.
- 3.4 The Head of Corporate Services and ICT Manager have built these actions into their respective work programmes.

4. Financial and Staffing Implications

- 4.1 None.

5. Sustainability and Legal Implications

- 5.1 There are no sustainability or legal implications arising from this report.

6. Recommendation

6.1 That Members note the contents of this report.

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Background documents to this report

File Ref

None