

North York Moors National Park Authority

Public Minutes of the meeting held at The Old Vicarage, Helmsley on Monday 23 June 2014.

Present: Jim Bailey, Malcolm Bowes, David Chance, Alison Fisher, Janet Frank, Bryn Griffiths, David Hugill, David Jeffels, Jane Mitchell, Sarah Oswald, Caroline Patmore, Ted Sanderson, Andrew Scott, Hawson Simpson, Bill Suthers, Richard Thompson, Herbert Tindall, Andy Breckon (Independent Person)

Apologies: Christopher Massey, Helen Swiers, Jeremy Walker

Officers in attendance: Andy Wilson (Chief Executive), Irene Brannon (Director of Corporate Services), Richard Gunton (Director of Park Services), Chris France (Director of Planning), David Renwick (Director of Conservation), Michael Graham (Assistant Director of Park Services), Ian Nicholls (Assistant Director of Corporate Services), Richard Smith (Deputy Monitoring Officer), Fiona Farnell (Administration Assistant)

Copies of All Documents Considered Are In The Minute Book

17/14 Election of Chairman

Resolved:

That Mr Jim Bailey be elected Chair of the Authority, to take office until the Annual General Meeting of the Authority.

Jim Bailey In The Chair

The Chair thanked Members for their support.

18/14 Election of Deputy Chairman

Resolved:

That Mr Malcolm Bowes be elected Deputy Chair of the Authority, to take office until the Annual General Meeting of the Authority.

The Deputy Chair thanked Members for their support.

19/14 Minutes

Resolved:

That the public minutes of the meeting held on 24 March 2014, having been printed and circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

20/14 Public Question Time

There were no questions from Members of the public.

21/14 **Members Interests**

Members were reminded of their responsibility to declare any personal and prejudicial interests relating to any agenda item prior to its consideration.

22/14 **Exclusion of the Public**

Resolved:

That the public be excluded from the meeting during consideration of Item 14 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 Schedule 12A to the Local Government Act 1972.

23/14 **Membership of Committees and Outside Bodies**

Considered:

The report of the Committees Officer

Resolved:

That:

a. Members agreed Membership of the Committees and Working Groups as follows:

Finance, Risk, Audit and Standards Committee

Secretary of State Members: Mr Scott, Mr Walker, Mr Sanderson, Mr Thompson

Local Authority Members: Mr Jeffels, Mr Suthers, Mrs Patmore, Mr Massey, Mr Bailey

Conservation and Land Management Forum

Secretary of State Members: Ms Fisher, Mrs Mitchell, Mr Thompson

Local Authority Members: Mr Tindall, Mr Hugill, Mrs Swiers

Awareness, Recreation and Business Forum

Secretary of State Members: Mr Scott, Ms Oswald, Mr Thompson

Local Authority Members: Mrs Frank, Mr Griffiths, Mr Chance

Urgency Committee

Secretary of State Members: Mr Sanderson, Mr Thompson

Local Authority Members: Mrs Patmore, Mr Chance

Development Plan Working Group

Secretary of State Members: Ms Oswald, Mr Walker, Mr Bowes, Mr Thompson

Local Authority Members: Mr Hugill, Mr Tindall, Mr Chance, Mrs Swiers, Mr Griffiths

Management Plan Working Group

Secretary of State Members: Ms Oswald, Mr Thompson, Mr Bowes

Local Authority Members: Mr Bailey, Mr Suthers, Mr Chance, Mrs Patmore

Personnel Appeals Panel

Secretary of State Members: Mr Sanderson, Mr Thompson

Local Authority Members: Mr Tindall, Mrs Patmore

Primary Land Users Group

Secretary of State Members: Mr Simpson, Mr Sanderson, Mr Thompson

Local Authority Members: Mrs Frank, Mrs Swiers, Mr Tindall

b. The Authority's representation on outside bodies be agreed as follows:

- **Captain Cook Tourism Association Management Board** (1 representative plus 1 substitute) – Mr Thompson (Substitute : Mr Suthers)
- **Campaign for National Parks** (1 representative) – Mr Jeffels
- **Helmsley DPD** (3 representatives) – Ms Oswald, Mr Bowes, Ms Fisher
- **Local Access Forum** (1 representative) – Mr Griffiths
- **Minerals and Waste Plan – Joint Member Working Group** (2 representatives and 2 substitutes) – Mr Hugill, Ms Fisher (Substitutes: Mr Bowes, Mrs Frank)
- **National Park Management Plan Implementation Group** (1 representative and 1 substitute) – Mr Walker (Substitute: Mr Bowes)
- **NYM Disability Advisory Group** (1 representative) – Ms Oswald
- **North Yorkshire and Cleveland Coastal Forum Executive** (3 representatives and 1 substitute) – Mr Thompson, Mrs Mitchell , Mr Chance (Substitute: Mr Jeffels)
- **LGA Rural Commission** (1 representative) – Mr Bowes
- **RAF Fylingdales Liaison Group** (Authority Chairman, Deputy Chairman and Chair of Planning and 2 Members) – Mr Sanderson, Mr Scott
- **Ryedale Tourism Advisory Group** (1 representative) – Ms Fisher
- **North Yorkshire Housing Board** (1 representative and 1 substitute) – Ms Fisher (Substitute: Mrs Mitchell)
- **Spatial Regional Planning and Transport Board** (1 representative and 1 substitute) – Mr Thompson (Substitute: Mr Bowes)
- **Sustainable Development Fund Assessment Panel** (1 representative) – Mr Jeffels
- **Welcome to Yorkshire** (1 representative) – Mr Chance
- **Whitby Business Park Area Action Plan Members Working Group** (2 representatives) – Mr Chance and Ms Fisher

Members and Officers noted the following during the Membership process:

- A misprint had occurred in the agenda and that the 'Minerals and Waste Plan – Joint Member Working Group' required two Members and two substitutes
- Check that Captain Cook Tourism Association Management Board exists
- That the North York Moors Historical Railway Trust Liaison Meeting was not active and therefore no membership was voted on.
- LGA Rural Commission – check if still in existence
- The 'Sustainable Development Fund Advisory Panel' had been renamed 'Sustainable Development Fund Assessment Panel'

24/14 **Outline Proposal – Financial Situation**

Considered:

The report of the Senior Management Team

The Chief Executive presented this item.

The Chief Executive confirmed that the proposal was that from May 2015 all agendas should move to an electronic format only and therefore Members would only receive agendas electronically and therefore new and existing Members needed assistance in being able to access the documentation through their own IT equipment.

A Member suggested that an IT working group may be advisable.

Members noted:

- that this was a difficult report which was broad ranging and had a significant impact on staff and the nature of the Authority moving forward.
- Moving the ranger areas to more mirror the parish forum areas was a good idea
- Does the Authority's base have to be in the National Park?
- Could the Members' expenses claim form be an electronic document also?

Resolved:

That Members instructed officers to prepare a paper for the July Special NPA meeting with detailed proposals to address the deficit in 2015/16 and more broadly thereafter based on the approach, target savings and other essential features of this paper together with additional points made by Members.

25/14 Key Issues around Members' Code of Conduct (verbal by Lisa Dixon)

The presentation was given by Richard Smith and Andy Breckon (Independent Person). A powerpoint presentation was shown, a copy of which appears in the minute book.

The Solicitor confirmed that with regards to Potash Member interests, these should be directed to Jill Cooper or Clare Bevan at the Yorkshire Dales National Park and that a Senior Legal Barrister from London would be representing the Authority with regards to Potash.

Andy Breckon introduced himself to Members and noted that he was a volunteer with no legal background but would be supporting the Monitoring Officer. He urged Members to think about the moral value and public perception when coming to a judgement about when to declare an interest.

26/14 Parish Forum Update

Considered:

The report of the PA to Chief Executive

Resolved:

That the issues raised at the Joint Parish Forum be noted.

27/14 Reports from Members on Outside Bodies

Considered:

The report of the Committees Officer

Resolved:

That the report be noted.

28/14 **On the Record: ANPA; PROW**

Considered:

The report of the Committees Officer

<p>Resolved: That the report be noted.</p>

..... (Chair)
22 September 2014

**Public Summary of Items considered "in private"
at the meeting of the Authority
on 23 June 2014**

Report from Chief Executive Review Group

The Chair informed Members that the review group had met with the Chief Executive and were pleased with the performance of the Chief Executive.