

North York Moors National Park Authority

Public Minutes of the meeting held at The Old Vicarage, Helmsley on Monday 25 September 2017.

Present:

Leslie Atkinson, Jim Bailey, Malcolm Bowes, Ena Dent, Michael Dick, Alison Fisher, Janet Frank, David Hugill, David Jeffels, Christopher Massey, Heather Moorhouse, Caroline Patmore, Clive Pearson, Ted Sanderson, Jeremy Walker.

Apologies:

Sarah Oswald, Stuart Parsons, Guy Coulson, Andrew Scott

Officers in Attendance:

Andy Wilson (Chief Executive), Briony Fox (Director of Polyhalite Projects), Rob Smith (Senior minerals Planner), Ian Nicholls (Assistant Director of Corporate Services), Chris France (Director of Planning), Richard Gunton (Director of Park Services), David Shaw (Director of Conservation), Anne-Louise Orange (Ryevitalise Programme Manager), Karen Iveson (S151 Officer), Sandra Strickland (NYCC Accountant), Rashpal Khangura (Auditor, KPMG), Mary-Jane Alexander (Youth Engagement Officer), Vanessa Burgess (Committees & Customer Services Officer)

Copies of All Documents Considered Are In The Minute Book

Prior to the start of the meeting, Members had a brief private meeting with the KPMG Auditor

42/17 Minutes

Resolved:

That the public minutes of the meeting held on 26 June 2017, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

43/17 Scrutiny Minutes

Resolved:

That the public minutes of the Scrutiny meeting held on 10 July 2017, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

44/17 Public Question Time

There were no questions from Members of the public.

45/17 Members Interests

Members were reminded of their responsibility to declare any personal and prejudicial interests relating to any agenda item prior to its consideration.

46/17 **Statement of Final Accounts**

Considered:

The report of the S151 Officer

Karen Iveson updated members, advising that although pension figures fluctuate from year to year, the Authority was in a good position at present. With regard to the Annual Governance Statement, areas to be addressed in the coming year included a review of Standing Orders and the Fraud and Corruption risk.

One member noted the excellent work that had been done with regard to bringing down the number of outstanding debtors to 12.

Members noted the positive financial picture, which reflected well on the Authority.

Resolved: Members approved the Statement of Final Accounts for the financial year ended 31 March 2017.

47/17 **Letter of Representation and External Audit Report**

Considered:

The report of the Auditors.

Rashpal Khangura spoke to members, stating that the Auditors were happy that the Authority was making adequate provision and issued an unqualified value for money opinion.

The accounts and letter of representation were duly signed.

48/17 **Ryevitalise Landscape Partnership Scheme**

Considered:

The report of the Ryevitalise Programme Manager.

Anne-Louise Orange updated members on progress made in relation to the Ryevitalise project, advising on application submission dates, next steps and the longer term plans for the project.

Members commented as follows:

- Excellent report/Excellent Scheme with potential to broaden Tourism, Health and the Economy.
- Slight concern raised re: longer term plans, post 4 year period.
- Need to establish a Partnership Board to monitor progress

Jeremy Walker declared a non-prejudicial interest as Chair of the Yorks/Derwent Partnership.

Brief discussion followed on the subject of match funding and partnership sign up to the project.

Andy Wilson, Chief Executive gave members a brief explanation regarding the three sets of money (£600,000 in total) required for the project. A further report on the subject would be taken to members at Nov FRASC.

Action: Finance team to investigate the impact on Financial Reserves in time for report to go to Nov FRASC

Malcolm Bowes declared a personal interest as he resides in the project area.

Members requested that the recommendation to the report be amended to read:

That Members note the progress in developing the Stage Two bid submission to the HLF, reaffirm their support for the Projects and direct officers to propose a financial plan to FRASC for meeting the match funding requirement in the 2018/19 – 20/21 budgets.

Resolved: Members noted the progress in developing the Stage Two bid submission to the HLF, reaffirmed their support for the Projects and directed officers to propose a financial plan to FRASC for meeting the match funding requirement in the 2018/19 – 20/21 budgets.

49/17 **Interest Group to speak to Members – Young persons – Acklam Grange School**

Mary-Jane Alexander, Youth Engagement Officer, gave a presentation on behalf of Staff and Pupils from Acklam Grange School relating to the work undertaken by the group in the NP.

Action: Jim Bailey, NYMNPA Chair to send a letter of thanks to the Staff/Pupils involved.

David Jeffels left the meeting at 11.40am

50/17 **Polyhalite Projects Update**

Considered:

The report of the Director of Polyhalite Projects

Briony Fox updated members on the draft Action Plan.

A brief discussion followed on S106 money and flexibility of use of the funds, members commented on the following items:

- Percentage of tree planting
- Possible allocation of funds to other pre-existing schemes if appropriate, 'in the spirit of S106'
- Available woodland schemes
- Promotion of tourism
- Risks involved

Resolved: the proposals in the report were considered and members gave their feedback as indicated above on the draft Compensation & Mitigation Action Plan, final version to be presented in December.

Heather Moorhouse and Christopher Massey left the meeting at 12.20pm

51/17 EU General Data Protection Regulation (GDPR) 2018

Considered:

The report of the Assistant Director of Corporate Services.

Ian Nicholls updated members on the new regulations which are due to come into force in 2018. SBC's Data Protection Officer will be assisting the Authority with this work.

Resolved: Members noted the contents of the report.

52/17 Update on NYCC Financial Collaboration - Verbal

Andy Wilson, Chief Executive reminded members that Karen Iveson remains our S151 Officer until March 2018 and informed everyone that the collaboration continued to go well.

Members noted Irene Brannon's resignation and asked that her contribution to the work on the collaboration agreement and her wider role within the Authority be recognised; members sent Irene good wishes for the future.

Action: Jim Bailey to send Irene Brannon a note of thanks.

53/17 Reports from Members on Outside Bodies (D Jeffels CNP, plus brief verbal update from Andrew Scott – Spatial Planning board)

Considered:

The report of the Committees Officer.

Andrew Scott was unable to attend the meeting so there was no verbal update from the Spatial Planning Board

Resolved: Members noted the report.

54/17 Joint Parish Forum

Considered:

The report of the PA to Chief Executive

Jim Bailey, Chair commented on the report and specifically the usefulness of the accompanying links within the report, he thanked the Chief Executives PA for her work.

A brief discussion followed on the subject of Broadband, contracts for the next phase and Quality of tenders.

Resolved: the issues raised at the Joint Parish Forum were noted.

55/17 On the Record (inc committee dates Jan – Dec 2018, members expenses, Nat Member induction course 31 Oct)

Members noted the items as listed in On the Record.

..... (Chair)
18 December 2017