

## North York Moors National Park Authority

Public Minutes of the meeting held at The Old Vicarage, Helmsley on Monday 18 December 2017.

### **Present:**

Leslie Atkinson, Jim Bailey, Malcolm Bowes, Guy Coulson, Ena Dent, Alison Fisher, Janet Frank, David Hugill, David Jeffels, Christopher Massey, Heather Moorhouse, Sarah Oswald, Caroline Patmore, Clive Pearson, , Andrew Scott.

### **Apologies:**

Michael Dick, Stuart Parsons, Ted Sanderson, Jeremy Walker

### **Officers in Attendance:**

Andy Wilson (Chief Executive), Briony Fox (Director of Polyhalite Projects), Ian Nicholls (Assistant Director of Corporate Services), Chris France (Director of Planning), Richard Gunton (Director of Park Services), David Shaw (Director of Conservation), Mark Antcliffe (Woodland Officer), Rachel Pickering (Natural Environment Team Leader), Michael Graham (Assistant Director of Park Services), Peter Williams (Head of Finance), Sandra Strickland (NYCC Accountant), Jo Swiers (Performance Officer), Vanessa Burgess (Committees & Customer Services Officer)

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### **Copies of All Documents Considered Are In The Minute Book**

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#### 56/17 **Minutes**

##### **Resolved:**

That the public minutes of the meeting held on 25 September 2017, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

#### 57/17 **Public Question Time**

There were no questions from Members of the public.

#### 58/17 **Members Interests**

Members were reminded of their responsibility to declare any personal and prejudicial interests relating to any agenda item prior to its consideration.

#### 59/17 **Exclusion of the Public**

##### **Resolved:**

That the public be excluded from the meeting during consideration of Item 20 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 4 & 8 of Part 1 Schedule 12A to the Local Government Act 1972

#### 60/17 **NPA Cover Letter to FRASC Budget Estimate 2018/19**

Considered:

The report of the Head of Finance and the Chief Executive

Andy Wilson, Chief Executive introduced Pete Williams, explaining that Pete would be working for the Authority for 2 days a week initially until March 2018 as Head of Finance.

Pete Williams updated members on the Budget Estimate 2018/19 since the November FRASC report.

Andy Wilson, advised members regarding the changes to % spend on staff, saying that the budget was now much more complicated due to the levels of external funding and earned income.

Members were supportive of all the project work being undertaken but voiced a number of concerns re: increased costs in relation to Sutton Bank Centre improvement works.

**Guy Coulson expressed a Prejudicial Interest in relation to Item 8 of the agenda and left the meeting at 10.30am**

#### 61/17 **Polyhalite Projects Compensation & Mitigation Action Plan**

Considered:

The report of the Director of Polyhalite Projects

Briony Fox updated members

Officers undertook to bring forward a paper to the NPA before substantial spending on delivering Core Policy D activity was undertaken to detail intervention rates for woodland creation and ensure that value for money is obtained. Similarly for the Landscape & Ecology contribution, prior to the development of area or thematic based strategic projects, consultation will take place with communities to ensure consideration of local priorities and any payment schemes that emerge as a result of the development of these delivery streams will come forward for approval by committee.

It was also noted that accounting for the s106 separately was important.

<p><b>Resolved:</b> The Plan was adopted as a framework for delivering the s106 agreement.</p>
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**Guy Coulson re-joined the meeting at 10.45am**

#### 62/17 **Proposed Performance and Learning Reviews for 2018**

Considered:

The report of the Chief Executive and the Performance Consultant

Jo Swiers, Performance Officer asked members for suggestions regarding topics for next Summer's Scrutiny meeting.

After some discussion it was agreed that Scrutiny would look at RoW issues, plus include the usual Directors update. Members also suggested that the Yorkshire Coast would be a useful topic for discussion at a Members Evening Seminar event sometime in 2018.

**Resolved:** Members agreed on the area of work to be scrutinised through two performance reviews in 2018.  
Members noted the topic for their April evening seminar; Farming and Stewardship in the NP

**63/17 Performance Measures to Report to Residents**

Considered:

The report of the Performance Consultant

Members agreed the refreshed set of measures as indicated in the report. Andrew Scott also suggested that it would be useful, at some stage for the Authority to tell local residents, via Moors Messenger, how much grant money was coming into the NP to help fund projects.

**Resolved:** Members confirmed the update list of performance measures to be reported to National Park residents.

**64/17 Interest Group to speak to Members – Community Champions – Abida and Farzana – verbal update**

Two of the Authority's Community Champions gave members a presentation on their work with local communities in Middlesbrough. 2,300 people had made use of the targeted transport scheme over the last 12 months. All were very appreciative of the opportunity.

**65/17 Monitoring the health and wellbeing impact of our work – verbal update Richard Gunton/Daniel Moncrieff/Sarah Oswald**

Sarah Oswald introduced the item and updated members on some of the background to the work.

Daniel Moncrieff and Richard Gunton informed members that only two formal proposals had been received, but that neither met both aspects of the brief, neither scheme gave the overall impact of Health and Wellbeing.

After some discussion, it was agreed that the Authority should revise the brief to seek only the development of an overall indicator of the health and wellbeing value of its work and speak further to the two organisations to see what could be achieved with agreed budget.

**Action:** RHG/DMO to revise brief and progress further with the two organisations.

**66/17 Forest Design Plan Consultations – Silton Forest (FDP 35)**

Considered:

The report of the Woodland Officer

Mark Antcliffe updated members on the situation regarding the Silton Forest Design Plan, saying that whilst the Authority was generally happy with the contents there was a need for clarification on certain elements of the Plan.

Members were content for Officers to progress.

**Resolved:** The Silton Forest Design Plan was welcomed for the contribution it makes to National Park purposes, subject to appropriate additional text being added as agreed by Officers in respect of the requests at Section 6 of the report without which the Authority would be unable to support the Plan.;

Comments to be made to the Forest Enterprise.

### **Christopher Massey left the meeting at midday**

#### **67/17 Feedback from Lead Members on Forums (S Oswald ARB, A Fisher CLM, Andrew Scott TELol) - Verbal**

ARB meeting notes, from the meeting held on 2 October 2017 were tabled at the meeting by Sarah Oswald.

Alison Fisher updated members on recent Ryevitalise work and promised to share some notes following the National Parks UK Conf which she and other members attended recently.

**Action:** Alison Fisher notes from Conf to share with other members

Andrew Scott gave members a brief update on the TELol project, saying that the team were working on approx. 50 mini projects as part of the scheme.

**Action:** Vanessa Burgess to circ TELol presentation to members.

Jim Bailey, Authority Chair thanked all Lead Officers for their work.

### **David Hugill arrived at 12.25pm**

#### **68/17 Trennet Bank**

Considered:

The report of the Woodland Officer

Following a final update on the project from Mark Antcliffe, Woodland Officer, members congratulated Officers on the excellent work, which had come in on budget.

**Resolved:** Members commented, as above, on the Trennet Bank Project following completion of the main works.

#### **69/17 NYMNP Conservation Dept – proposed new structure – Verbal Presentation**

Considered:

The report of the Director of Conservation

David Shaw, explained the new structure to members via a powerpoint presentation. As from April 2018 the department would be divided more simply into Historic Environment and Natural Environment, thus meshing better with Park Services and the Planning department.

70/17 **On The Record**

Considered:

The report of the Committees Officer

**Resolved:** the reports were noted

71/17 **Reports from Members on Outside Bodies**

Considered:

The report of the Committees Officer

One additional report was tabled at the meeting by Guy Coulson who is the NYMNPA outside body rep for Welcome to Yorkshire.

DAG notes, from the meeting on 1 December to be circ'd to members when available.

**Action:** Vanessa Burgess to e-mail notes on to members.

**Resolved:** the reports were noted.

72/17 **Parish Forum Update**

Considered:

The report of the PA to Chief Executive

**Resolved:** the issues raised at Parish Forums were noted.

**Copies of presentations can be found in the relevant e-file**

..... (Chair)  
19 March 2018

**Public Summary of Items considered "in private"  
at the meeting of the Authority  
on 18 December 2017**

**Sutton Bank Development**

The Assistant Director of Park Services updated members on progress re: the development of the National Park Visitor Centre at Sutton Bank.