



# Custom and Self-Build Housing Registration Form

This document sets out information on custom and self-build housing, and includes a form to be filled out should you wish to be included on the Register of those interested in building their own home to live in. By registering your interest we can notify you of any opportunities that may come forward. An online form is also available on our website.

**July 2018**



## 1. Introduction

1.1 We keep a register of people who may be interested in building their own home in the North York Moors National Park, either on their own or as part of a group or association. We do this for four reasons:

- To assess the level of interest from those wishing to build their own homes in the North York Moors National Park;
- To keep a record of individuals and associations so we can notify any potential self-builders if opportunities come up to do so;
- To help inform the development of our planning policies;
- To comply with the Self Build Act 2015 and The Self-build and Custom Housebuilding (Register) Regulations 2016.

## 2. What is custom and self-build housing?

2.1 Self-build housing usually means that you are directly involved in organising the design and construction of your new home. Custom build usually means working with a specialist developer to help you build your own home. There may be some overlap between the two – for example, some custom build developers offer the option of a serviced plot where you can design and build your own home as part of a larger scheme. The crucial element is that the person or persons that will eventually occupy the home are the driving force in its design and construction.

2.2 If you are interested in custom and self-build housing there are a number of sources of information which may assist you if you are thinking of building your own home as an individual or as part of a group. Links to some useful websites are below:

- The Self Build Portal: [www.selfbuildportal.org.uk/](http://www.selfbuildportal.org.uk/)
- National Self Build Association: [www.nacsba.org.uk/](http://www.nacsba.org.uk/)
- Community Self Build Agency: [www.communityselfbuildagency.org.uk/](http://www.communityselfbuildagency.org.uk/)

## 3. What is the register and how will we use information on it?

3.1 By signing up, you will help us find out more about the demand for custom build plots in the North York Moors National Park. This would include where people would like their plot to be, the type of house that they would like to build and the way in which they would like to do so. Information collected via this form may be used to explore ways in which it might be possible for people and plots to be brought together.

3.2 Registration **does not guarantee** that a suitable plot will be identified or become available. Please be aware that self and custom building homes are subject to the same requirement for planning permission as other homes. The Register is split into Parts 1 and 2, with Part 1 comprising all those applicants who meet the National Park's local connection criteria. Part 2 of the Register includes applicants who do not meet the criteria, but whose details are held in case circumstances or policy change such that they may become eligible to be included on Part 1.

3.3 Your personal details will not be passed on to anyone else or published although we may publish aggregated data from the register. This will not include individual contact details.

## Privacy Statement:

North York Moors National Park Authority is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulations (GDPR). This means that the Authority has a duty of care towards the personal data that it collects and uses.

The Authority is committed to ensuring the responsible collection and use of personal data in the course of its business. We will ensure that personal data is processed fairly and lawfully, and that the rights of data subjects are properly respected.

When collecting personal information from you, we will tell you how this information is to be used, and will not use your details for other purposes without your consent.

The Authority has appointed Alison Johnson to be its Data Protection Officer, contact details are: Alison Johnson – Audit and Fraud Manager, Telephone No: 01723 (384431) E-mail address: [dataprotection@scarborough.gov.uk](mailto:dataprotection@scarborough.gov.uk)

Full Privacy statement can be found at <http://www.northyorkmoors.org.uk/about-us/termsandconditions>

The data collected will be used for the purpose of informing the Authority of the level of demand for Custom and Self-Build Housing within the National Park, and for bringing together those on the list with those with suitable land (consent would be requested before details are passed on).

## 4. How do I sign up?

4.1 If you would like to register your interest, complete the registration form:

- Complete it [online](#)
- [Download a form](#) and send it to us at:

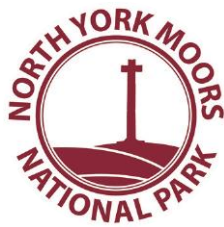
The Planning Policy Team  
The Old Vicarage  
Bondgate  
Helmsley  
York  
YO62 5BP

Or attach a scan of the form to an email and send it to us at [policy@northyorkmoors.org.uk](mailto:policy@northyorkmoors.org.uk)

4.2 Before you do this, please ensure that you meet the follow criteria;

- Aged 18 or over
- Are a British Citizen/a national of an European Economic Area state other than the United Kingdom/or a national of Switzerland
- Seeking to acquire a plot of land to occupy your sole or main residence

4.3 If you have any questions please contact the Planning Policy team by email: [policy@northyorkmoors.org.uk](mailto:policy@northyorkmoors.org.uk) or phone 01439 772700.



## Custom and Self Build Registration Form

By completing this form you will be helping us find out more about the demand for custom and self-build plots in the North York Moors National Park, where this demand may be and the type of property people wish to build.

Please provide as much information as you can. Registration does not, however guarantee that suitable plots will be identified or become available

### Office Use Only:

Parish:

Reference no:

### About You

Title:

First Name:

Surname

Address:

Postcode:

Telephone:

Email address:

**Q1.** How would you like to be contacted in the future? (please tick all that apply)

By post:

By email:

By telephone:

I am over 18 and a citizen of the European Economic Area (please tick):

**Q2.** Are you part of a group or association? If so please give details including contact details:

**Q3.** Do you have any local connection to the North York Moors National Park Authority Area?

- I currently live in the National Park and have lived permanently within the area for at least the three previous years;
- I work permanently within the area (meaning a full time job or part time employment of at least 16 hours per week);
- I have an essential need to live close to relatives who are currently living in the National Park, have resided in the Park for at least the previous 3 years and require substantial support;
- I have an essential requirement for substantial support from relatives who are currently living in the National Park and have resided in the Park for at least the previous 3 years;
- None of the above (ticking this box will mean you can only be included on Part 2 of the Register – see paragraph 3.2 of introductory notes),

**Q4.** Are there any other particular circumstances which may justify a need to live within the National Park?

### Site or plot requirements

**Q5.** What type of custom or self or custom build project are you seeking to carry out? (please tick all that apply)

- Individual self-build (including off-site manufactured kit home) – you will oversee the design and build
- Group custom build – you will input into the design as part of a wider group build, which includes purchasing a fully serviced plot from a developer on which to build
- Community self/build – you will develop homes as part of a Community Group
- Other – please explain below:

**Q6.** Please write below all the area(s) you would be interested in that are within the National Park (where possible, please refer to the names of parishes, villages or settlements, so that your application can be interpreted accurately)

**Q7.** What size plot (approximately) are you looking for? Please tick all that apply, remembering that it is the size of the plot, not the home:

- Smaller than 100 square metres
- 100 – 250 square metres
- 250 – 500 square metres
- 500 – 1,000 square metres
- Larger than 1,000 square metres

**Q8.** How many bedrooms would you prefer?

- One
- Two
- Three
- Four or more
- Undecided

### Your circumstances

**Q9.** How soon can you start building?

- Ready to go now
- Within the next twelve months
- Within the next five years

**Q10.** How do you intend to finance your home?

- Self funded - funding is in place

Self funded – I will require a mortgage but expect this will be forthcoming

Alternative funding will be required

As shared ownership with a Housing Association

**Q11.** Do you already have a plot in mind for your project?

Yes (owned)

Yes (not owned)

No

If yes, please provide details (including a map with the boundaries shown if possible)

**Date completed:**

Thank you for completing this form. It should be returned to the North York Moors National Park Authority at:

The Policy Team  
North York Moors National Park Authority  
The Old Vicarage  
Bondgate  
Helmsley  
York  
YO62 5BP

Email: [policy@northyorkmoors.org.uk](mailto:policy@northyorkmoors.org.uk)



**If you would like further information, please contact us:**

Planning Policy – [policy@northyorkmoors.org.uk](mailto:policy@northyorkmoors.org.uk)



01439 772700

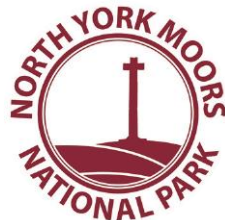


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The text of this document can be made in large print. Please contact the Planning Policy team using the contact information above.



## **North York Moors National Park Authority**

The Old Vicarage, Bondgate, Helmsley, York YO62 5BP