



North York Moors
National Park

57.

North York Moors National Park Authority Risk Assessment

Activity: The Moors National Park Centre – VC working under Covid-19 restrictions	Site (where applicable) The Moors National Park Visitor Centre
Assessors Name(s): Rita Rudsdale	Additional Information: Updated by Ian Nicholls
Date: 19/07/21	Review Date: September 2021

What are the Hazards?	Who Might be Harmed & How?	Risk rating			Control measures
		L	S	R	
Transmission of coronavirus at reception area (Till, PC's & Telephones).	North York Moors (NYM) Staff, Visitors, Contractors, and Volunteers	2	3	6	<ol style="list-style-type: none"> 1. Regular hand washing and hand sanitiser use to be maintained. Hand sanitiser to be retained behind desk. 2. Contactless/card payments are preferred but speak to us if this is a problem. 3. Sneeze screens to be in place - one on cash desk area and one on information area.
C-19 outbreak in the workplace	Staff, volunteers, public	2	3	6	<ol style="list-style-type: none"> 1. C-19 control measures in place as outlined below 2. Employees/volunteers who test positive to self-isolate and assist NHS Test & Trace 3. Centre Manager to be informed immediately of any positive cases.
Utilisation of shared spaces.	NYM Staff, Volunteers, Contractors and Public	2	2	4	<ol style="list-style-type: none"> 1. All toilets areas to be cleaned as per caretaker/cleaner inspection results, minimum of two times per day. 2. All crockery/cutlery used must be placed in the dishwasher immediately after use and washed on Quick & Clean 60C or Intensive 70C if the washer is full/in use the items must be washed/dried and stored.



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Deliveries of shop stock and stationary items.	NYM staff, Delivery vehicle drivers	2	3	6	<ol style="list-style-type: none"> 1. Deliveries to be accepted by information assistants during opening hours 2. Hand sanitiser available.
Access/exit to shop, exhibition areas, gallery and offices.	NYM staff, Public Contractors and Volunteers	3	3	9	<ol style="list-style-type: none"> 1. Guidance indicators placed on the floor to aid flow around the building 2. The routine cleaning operations will continue. 3. Hand sanitiser to be placed at the shop entrance (Outside on a stand for positioning with notice boards).
First aid Incident Contamination	NYM Staff, Public, Contractors and Volunteers	2	3	6	<ol style="list-style-type: none"> 1. Minor first aid items (Band aids) to be dispensed to public on request. 2. Contact details and surgery opening hours to be readily available behind the information desk. 3. It is recommended that no mouth to mouth with CPR is undertaken.
Conflicting messages between Park Life Café and Centre Staff.	NYM staff, public, contractors and volunteers.	2	3	6	<ol style="list-style-type: none"> 1. Regular joint consultation between Moors Centre Manager and Park Life Manager on risk assessments and methodology. 2. Maintain team working philosophy including Park Life on site staff in all discussions with regards to alterations in operating procedures and Covid 19 recommendations from Government sources/ Head Office staff



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Play area, Mud kitchen, Dragon, Crow Wood sky pillars & picnic benches. Contamination.	Public, NYM staff, volunteers.	3	3	9	<ol style="list-style-type: none"> 1. Signage to be placed at car park, personnel exits to Welcome visitors but at the same time reminding them of the need to carry out personal sanitation and frequent hand washing. 2. Minor accidents - see first aid section recommendations.
Downstairs Exhibition Area	Public NYM staff, volunteers	3	3	9	<ol style="list-style-type: none"> 1. Public to be responsible for themselves; plenty of hand sanitiser to be available. 2. Fishing game and log seats to be sanitised 3. Exhibition area to be checked regularly
Upstairs interactives	Public, children, NYM staff, volunteers	3	3	9	<ol style="list-style-type: none"> 1. Public to be responsible for themselves 2. Hand sanitiser to be provided. 3. Area to be checked regularly. 4. Staff to monitor compliance with current guidelines.



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SEVERITY

Description	Minor injury	Injury requiring first aid	Injury or industrial disease requiring medical treatment	Serious injury or long-term medical effects (industrial disease)	Major injury or fatality
Effect	Cuts & abrasions, minor skin or eye irritations, etc.	Any injury that requires first aid	Deep wounds, fractures, scalds, burns, eye injuries, respiratory infections, temporary blindness or hearing loss, etc.	Loss of digits, damage to eyes, serious medical effects	Loss of limbs, sight, hearing, long term illness or death
Outcome	No lost time (sick leave not required)	1-3 days absence	More than 3 days absence – RIDDOR reportable	Weeks – months off work (hospitalisation) RIDDOR reportable	Permanent disability or long term sick RIDDOR reportable

LIKELIHOOD

Percentage probability	Likelihood	No.	1	2	3	4	5
0 – 20	Highly Unlikely	1					
21 – 40	Reasonably Unlikely	2					
41 - 60	Likely	3					
61 - 80	Highly Likely	4					
81 - 100	Almost Certain	5					

Low Risk Score 1 - 4
 Medium Risk Score 5 - 12
 High Risk Score 15 - 25