

North York Moors National Park Authority Finance, Risk, Audit and Standards Committee

28 May 2019

Corporate Risk Register Update

1. Purpose of the Report

- 1.1 To update Members on progress made on work related to the Authority's Corporate Risk Register (CRR) and to agree any changes Members wish to make.

2. Background

- 2.1 As Members are aware the Authority maintains a CRR which is considered on a quarterly basis by this Committee. The CRR was reviewed earlier this year by Directors with advice from NYCC's Insurance and Risk Management team. The Register was thoroughly revised on a current assessment of risks. It was then subsequently approved by Members at the March National Park Authority meeting.
- 2.2 The main changes to the CRR for 19/20 were as follows;
- Risks relating to the Profile of the Park and Young People have been removed.
 - Fraud and Corruption risks have been incorporated within the Financial Strategy risk; and
 - The risk relating to Core Capacity has been widened in its scope and renamed Capacity and Skills.
- 2.3 The overall assessment of risk has been considered on the basis of no further change in the financial risk thresholds (last increased in 2018) to take into account the Authority's improved, but increasingly complex, financial position with regard to earned income, reserves, current DEFRA Grant and external funding.
- 2.4 As Members will recall, there was discussion at the last FRASC and NPA about attempting to capture some of the wider external risk factors that could affect the Authority's work, such as the outcome of the Glover Review, the effect of climate change on the National Park's wildlife or dealing with erroneous/unrealistic public expectations on a range of issues.. Officers have this as an agenda item on the June SLT and will suggest a coherent response to Members later in the year

3. Corporate Risk Register Update

- 3.1 The CRR for 2019/20 attached as **Appendix 1** includes details of a series of actions to be taken to reduce the risk levels.
- 3.2 The purpose of this report is to identify any variances (positive or negative) from the plan which may impact on the overall Risk Category. At this relatively early point in the year, Officers have not identified any significant variances and work is being completed as expected. The Register has been updated to indicate this progress. Members' views are welcome.

4. **Financial Implications**

4.1 There are no financial implications resulting from this report.

5. **Legal and Sustainability Implications**

5.1 There are no legal or sustainability implications resulting from this report.

6. **Recommendation**

6.1 That Members note the progress made on the CRR for 2018/19 and agree any changes to the overall scores they believe are needed.

Contact Officer:

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Head of Corporate Services

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Background documents to this report

File Ref.

1. FRASC Paper February 2019
2. NPA Paper March 2019

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification											
Risk Number	201/527	Risk Title	201/527 - Capacity and Skills			Risk Owner	NYM CEO		Manager	NYM Mgt Team	
Description	A lack of capacity and skills (including decision making and prioritisation) within the Authority to support the ambitious externally funded work programme and Business Plan aspirations. This results in the potential not to effectively and efficiently plan/work smarter and further National Park purposes, reducing service quality and impact on the health and wellbeing of staff. The call on reserves for match funding is significant and there is not sufficient money available for all projects. While overall funding is higher than it has ever been, spending on core functions remains lower than 2010 levels. Core staff across a range of functions are stretched beyond full capacity in delivering their core functions and supporting project delivery.				Risk Group		Risk Type				
Phase 2 - Current Assessment											
Current Control Measures			Business Plan to 2020 is very clear about the Authority's priorities; some resilience and capacity in key areas has been established (e.g finance and health and safety which are managed via external agreements). Use of reserves for matched funding is carefully planned, prioritised and regularly reported to Members. There is a developing understanding of the impact our changing budget is having on core areas of work; there is some active management of workload through the formal appraisal scheme.								
Probability	H	Objectives	H	Financial	M	Services	H	Reputation	M	Category	1
Phase 3 - Risk Reduction Actions											
						Action Manager	Action by	Completed	%		
Reduction	201/1392 - Review the process and criteria for new initiatives including intervention rates (particularly through external funding) to ensure adequate core services are available (ongoing)					NYM Members NYM Mgt Team	Tue-31- Mar-20		15%		
Reduction	201/1734 - Ensure understanding of resource gaps and ability to fill those gaps and encourage and support teams to carry out cross team working (ongoing)					NYM Members NYM Mgt Team	Tue-31- Mar-20		15%		
Reduction	201/1735 - Perform an analysis of current workforce to include succession planning and recruitment based on future strategic requirements and use to inform strategic workforce development plan					NYM Mgt Team	Tue-31- Mar-20		0%		
Reduction	201/1736 - Members and senior officers to ensure that the focus of work is on delivering previously agreed BP targets (ongoing)					NYM Members NYM Mgt Team	Tue-31- Mar-20		5%		
Reduction	201/1745 - Continue to articulate the message to all staff and Members about the complexity and apparent 'contradictions' in our budget so these are clearly understood (ongoing)					NYM Mgt Team	Tue-31- Mar-20		5%		
Reduction	201/1746 - Continue to develop the financial collaboration agreement to ensure that information, particularly in relation to the use of reserves is timely, clear and understood by all involved					NYM CEO	Mon-30- Sep-19		5%		
Reduction	201/1879 - Establish the revised Senior Leadership Team to widen the decision making in the organisation and improve communication with teams, including better explanation of the role of external funding in relation to core funded posts (ongoing)					NYM Mgt Team	Tue-31- Mar-20		25%		
Reduction	201/1880 - Ensure that there is effective communication, liaison and integrated working between teams in different Departments (ongoing)					NYM Mgt Team	Tue-31- Mar-20		15%		
Reduction	201/1881 - Ensure that annual Departmental Action Plans focus teams and individuals on essential work relating to the Business Plan targets					NYM Mgt Team	Mon-1- Apr-19		90%		
Phase 4 - Post Risk Reduction Assessment											

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Probability	H	Objectives	H	Financial	M	Services	H	Reputation	M	Category	I
Phase 5 - Fallback Plan											
										Action Manager	
Fallback Plan											

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification											
Risk Number	201/488	Risk Title	201/488 - Wildlife Corridors (Business Plan Strategic Priority)				Risk Owner	NYM CEO		Manager	NYM DIR CONSERV
Description	Failure to meet the ambition for wildlife corridors in the National Park resulting in animals and plants being restricted to their current range.					Risk Group		Risk Type			
Phase 2 - Current Assessment											
Current Control Measures		Delivery plans formulated and responsibility for delivery linked into annual appraisal system for individuals; using established delivery process and ways of working (agreed NPA grant procedures/criteria) compliant with state aid requirements; holding regular team meetings to review progress and share good practice; making most of established working relationships with partners and land managers; have additional capacity if required through local consultants; externally funded schemes contributing to wildlife corridor delivery, original rationales in place against which can judge progress of delivery; annual reporting to Members via NPA/Scrutiny Committee.									
Probability	H	Objectives	H	Financial	M	Services	M	Reputation	M	Category	1
Phase 3 - Risk Reduction Actions											
						Action Manager	Action by	Completed	%		
Reduction	201/23 - Refresh a Forward Delivery Plan to deliver Business Plan targets					NYM DIR CONSERV NYM Ho Nat Env	Tue-31-Mar-20		10%		
Reduction	201/24 - Discuss and agree individuals' delivery plans for the next year; Plans agreed through appraisals and monitored closely					NYM DIR CONSERV NYM Ho Nat Env	Tue-31-Mar-20		50%		
Reduction	201/25 - Review rationales to make sure that they are up to date with the ecological priorities of the North York Moors, current best practice and new understanding of target species requirements, whilst at the same time ensuring no harm is caused to non-target species and change is sustainable (ongoing)					NYM DIR CONSERV NYM Ho Nat Env	Tue-31-Mar-20		30%		
Reduction	201/26 - Review Departmental delivery plan progress and budgets on a monthly basis					NYM DIR CONSERV NYM Ho Nat Env	Tue-31-Mar-20		10%		
Reduction	201/31 - Improve communication/promotion of habitat connectivity concepts and NPA's objectives/progress with NPA staff/Members, farmers and land owners to explain the benefits and encourage a proactive approach					NYM DIR CONSERV	Tue-31-Mar-20		10%		
Reduction	201/32 - Continue to look for opportunities to deliver effectively on a large scale and think strategically, whilst maintaining a legally compliant and value for money approach; Ongoing through Ryevitalise and early thoughts for s106; also discussions with National Trust regarding Bransdale opportunities to be continued					NYM DIR CONSERV NYM Ho Nat Env	Tue-31-Mar-20		10%		
Reduction	201/34 - Continue to review our approach and priority for this area following Brexit, Ryevitalise and the ELMS					NYM DIR CONSERV	Tue-31-Mar-20		10%		
Phase 4 - Post Risk Reduction Assessment											
Probability	M	Objectives	H	Financial	M	Services	L	Reputation	L	Category	2
Phase 5 - Fallback Plan											
Fallback Plan									Action Manager		

North York Moors National Park Authority – Strategic

Risk Register: May 2019 update – detailed

Phase 1 - Identification											
Risk Number	201/493	Risk Title	201/493 - Minerals Development Pressure on the Park				Risk Owner	NYM CEO		Manager	NYM DoP
Description	Lack of capacity and resources both within the Authority and partner organisations to deal with the complex issues relating to the actual/potential extraction of minerals (conventional, shale gas and potash) resulting in an inability to effectively assess the environmental impact with the socio economic benefits, negative impact on other Authority work; potential for reputational damage both locally and nationally, legal action, negative financial impact and knock on effects to other work as resources transferred					Risk Group	First and Second Purpose & Statutory Duty		Risk Type		
Phase 2 - Current Assessment											
Current Control Measures			Professional advice where appropriate, engagement with partner organisations and other involved bodies, recovery of an element of costs through appropriate mechanisms such as Planning Performance Agreement; Legal and Environmental advisors in place, public meetings held when appropriate, regular advice and reporting to Members, dialogue with Govt and local MPs where appropriate; impact assessment on National Park Purposes and possible mitigation measures carried out, public relations activity, financial planning where appropriate, continued commitment to impartiality and objectivity in the determination process; firm "corporate Authority" approach to Fracking in or under the National Park;								
Probability	M	Objectives	H	Financial	H	Services	M	Reputation	H	Category	2
Phase 3 - Risk Reduction Actions											
						Action Manager	Action by	Completed	%		
Reduction	201/13 - Continue to monitor costs and review adequacy of resources and keep a watch on planning workloads (ongoing)					NYM DIR CS NYM DoP	Tue-31- Mar-20		25%		
Reduction	201/196 - Proactively manage media interest and effectively communicate the National Park's position					NYM DoP	Tue-31- Mar-20		25%		
Reduction	201/199 - Continue to monitor new developments e.g. fracking, using planning officers society and peer groups effectively					NYM DoP	Tue-31- Mar-20		25%		
Reduction	201/201 - Proactive liaison and negotiation with mineral companies wishing to extract in the National Park					NYM DoP	Tue-31- Mar-20		25%		
Reduction	201/863 - Ongoing communications re progress to all stakeholders					NYM DoP	Tue-31- Mar-20		25%		
Reduction	201/864 - Appoint consultancy assistance to provide professional and technical advice where necessary					NYM CEO NYM DoP	Tue-31- Mar-20		0%		
Reduction	201/866 - Monitoring compliance with planning permissions and S 106 agreements where applicable (ongoing)					NYM DoP	Tue-31- Mar-20		20%		
Reduction	201/867 - Monitor performance of specialist professional support and ensure appropriate measures are in place to maintain continuity of expertise					NYM DoP	Tue-31- Mar-20		0%		
Reduction	201/868 - Plan for and seek resources to ensure ability to manage the planning application process and delivery of our Purposes					NYM DoP	Tue-31- Mar-20		30%		
Reduction	201/950 - Completion of a Joint Minerals and Waste Plan					NYM DoP	Sun-30- Jun-19		90%		

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Reduction	201/1287 - Continue to assess the 'corporate Authority' approach in line with developing government policy and the requirements of a statutory planning Authority (on-going)				NYM DoP	Tue-31-Mar-20		50%			
Phase 4 - Post Risk Reduction Assessment											
Probability	M	Objectives	M	Financial	M	Services	L	Reputation	H	Category	2
Phase 5 - Fallback Plan											
										Action Manager	
Fallback Plan											

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification											
Risk Number	201/158	Risk Title	201/158 - Financial Strategy				Risk Owner	NYM CEO		Manager	NYM DIR CS
Description	Failure to implement the Medium Term Financial Strategy with sufficient resilience. Failure to continue to develop and implement the Income generation strategy and property strategy. Failure to detect and act upon fraudulent or corrupt activity. Such failures may result in limiting the ability to deliver statutory purposes and financial loss to the Authority.				Risk Group	Finance		Risk Type			
Phase 2 - Current Assessment											
Current Control Measures			Financial Strategy controls: High level of efficiency; low unit costs; restructure and refocus carried out recently; reserves reviewed for adequacy; established budget monitoring processes; engagement with Defra and other partners; focus on income generation and seeking opportunities to optimise income; more opportunistic in approach to external funding; effective day to day financial management; Financial Settlement from Defra received January 2016 to 2020; 4 year rolling MTFS in place in refreshed Business Plan 2017-2020; NY Moors Trust established; Financial Framework developed to enable appropriate decision taking; Grants to third parties and future budget splits agreed; Fraud and Corruption controls: Financial Regulations, internal control checks for procurement, grants, income and expenses, effective separation of duties for Finance staff; well established Ethical Code, Staff and Member Codes of Conduct, regular audits (Internal and External), Whistleblowing Policy and external Officer; organisational culture through our corporate values and continued external scrutiny of day to day financial systems via the collaboration agreement with NYCC ; anti virus software is regularly updated, electronic payment channels consistent with Payment Card Industry Standards; all systems backed up and disaster recovery arrangements tested; annual Audit Plan to ensure that systems are tested; Map compliance with the latest CIPFA Code and guidance; use of independent outside investigators to work on counter fraud activity;								
Probability	M	Objectives	M	Financial	H	Services	M	Reputation	M	Category	2
Phase 3 - Risk Reduction Actions											
							Action Manager	Action by	Completed	%	
Reduction	201/19 - Manage expectations of Stakeholders (agencies, public, staff, volunteers etc) and ensure that additional resources are allocated in a clear and transparent way (ongoing)						All Mgt Board	Tue-31-Mar-20		0%	
Reduction	201/20 - Continue to monitor performance of the income generating services against monetary expectations (ongoing)						All Directors	Tue-31-Mar-20		0%	
Reduction	201/22 - Continue to link service delivery to performance and resources to ensure value for money and monitor outcomes						All Members / Mgt Board	Tue-31-Mar-20		0%	
Reduction	201/1281 - Complete assessment contributions of current assets to NPA objectives and the possibilities of income generation at NPA properties (enhanced income from car parks Mar 2019-22)						All Directors NYM CEO	Tue-31-Mar-20		0%	
Reduction	201/1283 - Provide support to the Trust to bring new resources into the North York Moors						All Directors NYM CEO	Tue-31-Mar-20		0%	
Reduction	201/1288 - External funding initiatives (ongoing)						All Directors NYM CEO	Tue-31-Mar-20		0%	
Reduction	201/1293 - Continue to horizon scan to identify and quantify changes to assumptions which underpin the MTFS and annual budget recognising the complexity and interdependencies (on-going)						NYM DIR CS	Tue-31-Mar-20		0%	
Reduction	201/1737 - Continue to implement recommendations from an agreed Counter Fraud action plan as a result of annual Audit Plan work.						NYM DIR CS	Tue-31-Mar-20		0%	

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Reduction	201/1874 - Review outcome of LEP integration and funding opportunities including National Park review	NYM CEO NYM CS EFO NYM DIR CONSERV	Tue-31- Mar-20		0%						
Reduction	201/1875 - Secure further resources for the management of financial affairs via the collaboration agreement	NYM CEO NYM DIR CS	Sun-30- Jun-19		0%						
Reduction	201/1876 - Develop and provide financial training to budget managers	NYM DIR CS	Mon-30- Sep-19		0%						
Phase 4 - Post Risk Reduction Assessment											
Probability	M	Objectives	M	Financial	M	Services	M	Reputation	M	Category	4
Phase 5 - Fallback Plan											
Fallback Plan	201/667 - Review and reduce discretionary spend items									Action Manager	

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification											
Risk Number	201/203	Risk Title	201/203 - Health and Safety				Risk Owner	NYM CEO	Manager	NYM DIR CS	
Description	Failure to meet Health and Safety statutory requirements and ensure the appropriate culture is embedded in relation to staff, Members, volunteers, visitors and contractors resulting in possible loss of life/serious injuries, prosecution, claims, media attention, fines.					Risk Group	Health and Safety	Risk Type			
Phase 2 - Current Assessment											
Current Control Measures			Health and Safety Group; Health and Safety policies; risk assessments of all activities; annual corporate action plans; periodic reviews (internal and external); responsibility in job descriptions; training; policy and guidance documents; regular managerial monitoring; strengthened reporting processes and checks on compliance; Health and Safety champion and departmental reps on health and safety group which also includes a volunteer; external assessments; standard contract wordings with contractors; volunteers are briefed on H&S; Service Level Agreement with NYCC extended to provide additional expert support; routinely discussed at team meetings and Directors meetings; H&S Policies to ensure compliance with legislation reviewed including engaging an external specialist to review the framework periodically; enhanced training for Managers; H&S performance assessed by Directors; All Departments have targets to carry out spot checks on staff, volunteers and contractors; Directors have individual spot check targets to support this; contracts/agreements with associate volunteer groups etc agreed; Health and Safety survey results analysed to develop a plan to address any issues raised;								
Probability	L	Objectives	L	Financial	M	Services	M	Reputation	H	Category	3
Phase 3 - Risk Reduction Actions											
						Action Manager	Action by	Completed	%		
Reduction	201/193 - Continue SLA with NYCC to provide 'safety net' cover and access to more specialist health and safety expertise; contract now let (ongoing)					NYM DIR CS	Tue-31-Mar-20		15%		
Reduction	201/206 - Continue to monitor external developments in Health and Safety (ongoing)					NYM DIR CS	Tue-31-Mar-20		15%		
Reduction	201/1296 - Ensure volunteers are fully integrated (also volunteer to become part of the H&S group) and continue to comply with H&S procedures and practices as the role of the volunteer is extended (ongoing)					NYM DIR CS NYM DIR PS	Tue-31-Mar-20		15%		
Reduction	201/1303 - Engage and engender ownership in staff of Health & Safety via a series of different methods e.g. training, bulletin, posters, departmental meetings, team meetings (ongoing)					NYM DIR CS	Tue-31-Mar-20		15%		
Reduction	201/1305 - Provide information for the progress report to members quarterly to allow scrutiny of actions (ongoing)					NYM DIR CS	Tue-31-Mar-20		25%		
Reduction	201/1306 - Implement agreed annual health & safety action plan for 2019/20					NYM DIR CS	Tue-31-Mar-20		10%		
Reduction	201/1314 - Review the health and safety training programme to ensure full compliance and identify any gaps in provision for paid staff/volunteers					NYM DIR CS	Sun-30-Jun-19		0%		
Reduction	201/1389 - Ensure contracts/agreements are in place with associate volunteer groups, community groups and others prior to commencement of tasks (ongoing)					NYM DIR CS NYM DIR PS	Tue-31-Mar-20		15%		
Reduction	201/1741 - Ensure all relevant staff are aware of Construction Design Management Regs 2015 and how they apply to contractors, staff, volunteers and projects (ongoing)					NYM DIR CS	Tue-31-Mar-20		0%		
Reduction	201/1743 - Continue to assess the effectiveness of the new Lone Working Policy across a range of different staff/volunteer functions. Use SLA provider for this purpose.					NYM DIR CS NYM DIR PS	Tue-31-Mar-20		0%		

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Reduction	201/1744 - Assess Corporate Health and Safety Performance using the LGA matrix and take actions as appropriate. (next assessment Oct 2020)				NYM DIR CS	Sat-31- Oct-20		0%			
Phase 4 - Post Risk Reduction Assessment											
Probability	L	Objectives	L	Financial	M	Services	M	Reputation	H	Category	3
Phase 5 - Fallback Plan											
Fallback Plan								Action Manager			

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification												
Risk Number	201/464	Risk Title	201/464 - Sirius Minerals Polyhalite Mine - Implementation				Risk Owner	NYM CEO		Manager	Mgt Team	
Description	Failure to deliver the terms of the Section 106 agreement and effectively manage the planning implementation aspects of the development including any subsequent permissions resulting in adverse national / international publicity and harm to the National Park and local residents. The authority:- a) fails to meet its obligations as a Planning Authority in discharging Planning Conditions; b) is unable to deliver the mitigating and compensatory elements of the Section 106 and this therefore causes harm to the Park; c) fails to plan sufficiently so that overall scale of dealing with the implementation of the development significantly disrupts the functioning of the rest of the organisation					Risk Group	Strategic		Risk Type			
Phase 2 - Current Assessment												
Current Control Measures			Compensation/mitigation plan in place; Financial resources available; annually reviewed key contribution security and restoration bond in place; appropriate knowledge and expertise in place; close collaboration to ensure necessary resources are available to achieve alignment of project timetables; Community Forum in place; financial monitoring arrangements in place; strict separation of 106 Sirius monies from core resources marketing and tourism plans in place; good relationship and clarity with Third Parties regarding the s106 agreement; arrangements set up for timely completion of annual and occasional legal agreements with both Sirius and with 3rd parties; external audit of management of s106 monies;									
Probability	L	Objectives	H	Financial	H	Services	H	Reputation	H	Category	3	
Phase 3 - Risk Reduction Actions												
						Action Manager	Action by	Completed	%			
Reduction	201/1628 - Continue to work with Sirius Minerals to ensure a positive working relationship to enable the discharging of planning conditions and the commencement of the development to progress as smoothly as possible (ongoing)					NYM DIR CONSERV	Tue-31-Mar-20		10%			
Reduction	201/1738 - Ongoing Implementation of action plan for delivery of all compensatory aspects of S106 Agreement (ongoing)					NYM DIR CONSERV	Thu-30-Apr-20		20%			
Reduction	201/1739 - Ensure robust processes are followed and seek external advice where risk areas are identified in relation to major scheme changes (ongoing)					NYM DIR CONSERV	Thu-30-Apr-20		10%			
Reduction	201/1740 - Implementation of the findings of the Tourism Impact Review (ongoing)					NYM DIR CONSERV	Tue-31-Mar-20		10%			
Reduction	201/1871 - Recruit new project manager					NYM DIR CONSERV	Tue-30-Apr-19	Tue-30-Apr-19	100%			
Reduction	201/1872 - Further integration with Conservation team					NYM DIR CONSERV	Mon-30-Sep-19		20%			
Reduction	201/1873 - Work with major landowners to identify woodland creation sites (ongoing)					NYM DIR CONSERV	Tue-31-Mar-20		20%			
Phase 4 - Post Risk Reduction Assessment												
Probability	L	Objectives	M	Financial	H	Services	M	Reputation	H	Category	3	

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 5 - Fallback Plan		Action Manager
Fallback Plan		

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 1 - Identification												
Risk Number	201/492	Risk Title	201/492 - Volunteer Strategy				Risk Owner	NYM CEO		Manager	NYM DIR CS	
Description	Failure to fully deliver the ambitions of Volunteer Strategy resulting in inability to support staff, maintain and enhance the delivery of services and outcomes including public health and engagement					Risk Group			Risk Type			
Phase 2 - Current Assessment												
Current Control Measures			Well established and respected Volunteering Team, Member commitment, strategy agreed, policies and procedures in place, volunteer liaison group, budget agreed, training for volunteers in place, Volunteer team in place; Code of Practice for volunteers; "My volunteering" volunteer management software implemented; training plan for staff and volunteers developed; refreshed volunteer recruitment mechanisms including website;									
Probability	M	Objectives	M	Financial	M	Services	M	Reputation	M	Category	4	
Phase 3 - Risk Reduction Actions												
Reduction	201/222 - Implement and embed the 'One team' approach including opportunities for staff and volunteers to work together (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	%
Reduction	201/223 - Combine induction training for new paid staff and volunteers (June 2019 and then ongoing)					Action Manager	NYM DIR CS		Action by	Sun-30-Jun-19	Completed	25%
Reduction	201/224 - Review and deliver training for line managers responsible for Volunteers (June and then ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	15%
Reduction	201/225 - Develop role of and continue recruitment and training of Volunteer task leaders (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	15%
Reduction	201/226 - Ensure all Associate Volunteer Groups are party to standard contractual arrangements (checked every 6 months) (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	0%
Reduction	201/227 - Keep insurance/health and safety policies and procedures for volunteering under review and continue to check staff are aware of the policies and procedures (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	15%
Reduction	201/229 - Deliver volunteering elements of all projects (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	15%
Reduction	201/230 - Monitor volunteer strategy activity and adapt strategy appropriately (ongoing)					Action Manager	NYM DIR CS		Action by	Tue-31-Mar-20	Completed	15%
Reduction	201/1747 - Develop an action plan and undertake agreed work arising from the Volunteer Survey					Action Manager	NYM DIR CS		Action by	Sun-30-Jun-19	Completed	35%
Reduction	201/1748 - Understand the current and long term implications of the Volunteer Strategy (and full cost of a volunteer) on budgets					Action Manager	NYM DIR CS		Action by	Mon-30-Sep-19	Completed	15%
Phase 4 - Post Risk Reduction Assessment												
Probability	L	Objectives	L	Financial	L	Services	L	Reputation	L	Category	5	
Phase 5 - Fallback Plan												
Fallback Plan										Action Manager		

North York Moors National Park Authority – Strategic

Risk Register: May 2019 update – detailed

Phase 1 - Identification											
Risk Number	201/460	Risk Title	201/460 - Local Plan including Minerals and Waste Development Framework				Risk Owner	NYM CEO		Manager	NYM DoP
Description	Failure to achieve adoption of an up to date strategic planning document (Local Plan and Minerals and Waste Joint Plan) within a reasonable timescale (Jun 2019) resulting in challenges to planning decisions and gaps in policy causing difficulties in decision making, potential direct Government intervention and harm to National Park Purposes.					Risk Group	Strategic		Risk Type		
Phase 2 - Current Assessment											
Current Control Measures			Local Plan: Up to date Local Plan for Helmsley; Area Action Plan for Whitby Business Park; emerging Joint Minerals and Waste local Plan; a number of SPDs; NPPF; NPPG; National Parks circular; suitable staff resources in place; Members agreement to update and understanding by members and staff that the timetable for production of the Local Plan must be adhered to; project timetable and resource plan in place; options for delivery of the Local Plan assessed; communication and engagement strategy for the Local Plan developed and implemented; Minerals and Waste: Joint Member working group; Performance monitoring; awareness of new developments; resource monitoring; briefing of Management team; memorandum of understanding to govern principles of joint working; preferred options consultation completed; peer review; consultation on draft submission plan completed; fracking section reviewed; final public consultation undertaken (Nov 17); publication plan submitted to PINS and EIP held Feb-April 2018. Further consideration of national policy changes on Shale Gas with EIP recalled in September 2018 and January 2019, Adoption expected June 2019;								
Probability	L	Objectives	M	Financial	M	Services	M	Reputation	M	Category	5
Phase 3 - Risk Reduction Actions											
							Action Manager	Action by	Completed	%	
Reduction	201/195 - Work closely with North Yorkshire County Council and City of York Council on joint Minerals and Waste Development Strategy (Min and Waste)						NYM DoP	Sun-30-Jun-19		90%	
Reduction	201/202 - Continue to manage responses to public reactions in a timely and effective manner especially in relation to a high profile examination in public (Min and Waste)						NYM DoP	Sun-30-Jun-19		90%	
Reduction	201/233 - Continue to ensure adequate resources are in place for production of Local Plan (ongoing)						NYM DoP	Tue-31-Mar-20		80%	
Reduction	201/279 - Manage the process of the Local Plan preparation (ongoing)						NYM DoP	Tue-31-Mar-20		80%	
Reduction	201/1282 - Ensure integration of the Local Plan with the Management Plan refresh and the Business Plan						NYM DoP	Tue-31-Mar-20		80%	
Reduction	201/1289 - Ensure effective liaison with key stakeholder organisations, business owners, residents and visitors (Local Plan)						NYM DoP	Tue-31-Mar-20		80%	
Reduction	201/1742 - Ensure Publication Plan is submitted to PINS (Local Plan)						NYM DoP	Sun-31-May-20		0%	
Phase 4 - Post Risk Reduction Assessment											
Probability	L	Objectives	L	Financial	M	Services	L	Reputation	M	Category	5

North York Moors National Park Authority – Strategic

Risk Register: **May 2019 update – detailed**

Phase 5 - Fallback Plan		Action Manager
Fallback Plan		

North York Moors National Park Authority – Strategic

Risk Register: May 2019 update – summary

Identity			Person		Classification													
Change	Risk Title	Risk Description	Risk Owner	Risk Manager	Pre						RR		Post					
					Prob	Obj	Fin	Serv	Rep	Cat	RRs	Next Action	Prob	Obj	Fin	Serv	Rep	Cat
◀▶	201/527 - Capacity and Skills	A lack of capacity and skills (including decision making and prioritisation) within the Authority to support the ambitious externally funded work programme and Business Plan aspirations. This results in the potential not to effectively and efficiently plan/work smarter and further National Park purposes, reducing service quality and impact on the health and wellbeing of staff. The call on reserves for match funding is significant and there is not sufficient money available for all projects. While overall funding is higher than it has ever been, spending on core functions remains lower than 2010 levels. Core staff across a range of functions are stretched beyond full capacity in delivering their core functions and supporting project delivery.	NYM CEO	NYM Mgt Team	H	H	M	H	M	1	9	1/04/2019	H	H	M	H	M	1
◀▶	201/488 - Wildlife Corridors (Business Plan Strategic Priority)	Failure to meet the ambition for wildlife corridors in the National Park resulting in animals and plants being restricted to their current range.	NYM CEO	NYM DIR CONSERV	H	H	M	M	M	1	7	31/03/2020	M	H	M	L	L	2
◀▶	201/493 - Minerals Development Pressure on the Park	Lack of capacity and resources both within the Authority and partner organisations to deal with the complex issues relating to the actual/potential extraction of minerals (conventional, shale gas and potash) resulting in an inability to effectively assess the environmental impact with the socio economic benefits, negative impact on other Authority work; potential for reputational damage both locally and nationally, legal action, negative financial impact and knock on effects to other work as resources transferred	NYM CEO	NYM DoP	M	H	H	M	H	2	11	30/06/2019	M	M	M	L	H	2
◀▶	201/158 - Financial Strategy	Failure to implement the Medium Term Financial Strategy with sufficient resilience. Failure to continue to develop and implement the Income generation strategy and property strategy. Failure to detect and act upon fraudulent or corrupt activity. Such failures may result in limiting the ability to deliver statutory purposes and financial loss to the Authority.	NYM CEO	NYM DIR CS	M	M	H	M	M	2	11	30/06/2019	M	M	M	M	M	4
◀▶	201/203 - Health and Safety	Failure to meet Health and Safety statutory requirements and ensure the appropriate culture is embedded in relation to staff, Members, volunteers, visitors and contractors resulting in possible loss of life/serious injuries, prosecution, claims, media attention, fines.	NYM CEO	NYM DIR CS	L	L	M	M	H	3	11	30/06/2019	L	L	M	M	H	3

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◀▶	201/464 - Sirius Minerals Polyhalite Mine - Implementation	Failure to deliver the terms of the Section 106 agreement and effectively manage the planning implementation aspects of the development including any subsequent permissions resulting in adverse national / international publicity and harm to the National Park and local residents. The authority:- a) fails to meet its obligations as a Planning Authority in discharging Planning Conditions; b) is unable to deliver the mitigating and compensatory elements of the Section 106 and this therefore causes harm to the Park; c) fails to plan sufficiently so that overall scale of dealing with the implementation of the development significantly disrupts the functioning of the rest of the organisation	NYM CEO	Mgt Team	L	H	H	H	H	3	7	30/09/2019	L	M	H	M	H	3
◀▶	201/492 - Volunteer Strategy	Failure to fully deliver the ambitions of Volunteer Strategy resulting in inability to support staff, maintain and enhance the delivery of services and outcomes including public health and engagement	NYM CEO	NYM DIR CS	M	M	M	M	M	4	10	30/06/2019	L	L	L	L	L	5
◀▶	201/460 - Local Plan including Minerals and Waste Development Framework	Failure to achieve adoption of an up to date strategic planning document (Local Plan and Minerals and Waste Joint Plan) within a reasonable timescale (Jun 2019) resulting in challenges to planning decisions and gaps in policy causing difficulties in decision making, potential direct Government intervention and harm to National Park Purposes.	NYM CEO	NYM DoP	L	M	M	M	M	5	7	30/06/2019	L	L	M	L	M	5

Key	
▲	Risk Ranking has worsened since last review.
▼	Risk Ranking has improved since last review
◀▶	Risk Ranking is same as last review
- new -	New or significantly altered risk