

## North York Moors National Park Authority/Annual General Meeting

Public Minutes of the meeting held at The Old Vicarage, Helmsley on 24 June 2019.

### Present:

Jim Bailey, John Blackie, Malcolm Bowes, Alison Fisher, Ena Dent, Janet Frank, David Hugill, Patrick James, David Jeffels, Shaun Moody, Heather Moorhouse, Sarah Oswald, Caroline Patmore, Clive Pearson, Andrew Scott, Subash Sharma, Jeremy Walker, Colin Williamson, Andy Breckon (Independent Member)

### Apologies:

Les Atkinson, Peter Berry, Bob Marley, Ted Sanderson

### Officers in Attendance:

Andy Wilson (Chief Executive), Briony Fox (Director of Conservation & Polyhalite Projects), Rob Smith (Senior Minerals Planner), Ian Nicholls (Head of Corporate Services), Chris France (Director of Planning), Michael Graham (Director of Park Services), Tom Mutton (Land of Iron Manager), Jo Swiers (Performance Consultant), Richard Smith (Authority Solicitor), Vanessa Burgess (Committees & Customer Services Officer)

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### Copies of All Documents Considered Are In The Minute Book

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Members were informed that although a potential new Secretary of State member was present at NPA, he was attending in a non-voting capacity until his appointment had been formally agreed by Defra

### 25/19 Election of Chair

**Resolved:**

That Mr Jim Bailey be elected Chair of the Authority, to take office until the Annual General Meeting of the Authority.

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### Jim Bailey In The Chair

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The Chair thanked Members for their continuing support.

### 26/19 Election of Deputy Chair

**Resolved:**

That Mr Malcolm Bowes be elected Deputy Chair of the Authority, to take office until the Annual General Meeting of the Authority.

The Deputy Chair thanked Members for their support.

27/19 **Minutes**

**Resolved:**

That the public minutes of the meeting held on 25 March 2019, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

28/19 **Public Question Time**

There were no questions from Members of the public.

29/19 **Members Interests**

Members were reminded of their responsibility to declare any personal and prejudicial interests relating to any agenda item prior to its consideration.

30/19 **Exclusion of the Public**

**Resolved:**

That the public be excluded from the meeting during consideration of Item 19 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1, 2, 3, 4 & 10 of Part 1 Schedule 12A to the Local Government Act 1972

**David Hugill arrived at 9:40am**

31/19 **Membership of Committees and Outside Bodies**

Considered:

The report of the Committees Officer

**Resolved:**

a. Members agreed Membership of the Committees and Working Groups as follows:

**Awareness, Recreation and Business Forum**

**Secretary of State Members:** Mrs Dent, Ms Oswald, Mr Scott

**Local Authority Members:** Mrs Frank, Mr Jeffels, Mr Pearson,

**Conservation and Land Management Forum**

**Secretary of State Members:** Mrs Dent, Ms Fisher, Mr James

**Local Authority Members:** Mrs Frank, Mr Hugill, Mr Pearson,

**Development Plan Working Group**

**Secretary of State Members:** Mr Bowes, Ms Fisher, Mr Scott, Mr Walker

**Local Authority Members:** Mrs Frank, Mrs Moorhouse, Mrs Patmore, Mr Pearson, Mr Sharma

**Finance, Risk, Audit and Standards Committee**

**Secretary of State Members:** Mr Bowes, Mr James, Mr Scott, Mr Walker,

**Local Authority Members:** Mr Bailey, Mr Berry, Mr Jeffels, Mr Moody, Mrs Patmore,

**Management Plan Working Group****Secretary of State Members:** Mr Bowes, Ms Fisher, Mr James, Mr Walker**Local Authority Members:** Mr Bailey, Mrs Patmore, Mr Pearson**Personnel Appeals Panel****Secretary of State Members:** Ms Oswald, Mr Walker**Local Authority Members:** Mrs Patmore, Mr Pearson**Primary Land Users Group****Secretary of State Members:** Mrs Dent**Local Authority Members:** Mrs Frank, Mr Hugill, Mr Jeffels, Mrs Moorhouse, Mr Pearson**Urgency Committee****Secretary of State Members:** Mr James, Mr Walker**Local Authority Members:** Mr Hugill, Mrs Patmore

b. The Authority's representation on outside bodies be agreed as follows:

- **Campaign for National Parks** (1 representative) – Mr Jeffels
- **Local Access Forum** (1 representative) – Mrs Moorhouse
- **Local Government North Yorkshire, York & East Riding Housing Board** (1 representative and 1 substitute) – Ms Fisher (Substitute: Mr Pearson)
- **Minerals and Waste Plan – Joint Member Working Group** (2 representatives and 2 substitutes) – Ms Fisher, Mrs Patmore (Substitutes: Mr Bowes, Mr Pearson)
- **NYM Disability Advisory Group** (1 representative) – Ms Oswald
- **RAF Fylingdales Liaison Group** (Authority Chairman, Deputy Chairman and Chair of Planning and 2 Members) – Mr Pearson, Mr Scott
- **Tourism Advisory Board** (1 representative) – Mr Scott
- **Spatial Planning and Transport Board** (1 representative) – Mr Scott
- **Welcome to Yorkshire** (1 representative) – Mr Jeffels

**32/19 Update on 8 Point Plan Presentation**

Considered:

The report of the Performance Consultant

Jo Swiers gave members an overview/update on work undertaken in relation to the 8 point plan's following areas:

- Direct Engagement with young people through school visits – NYMNPA met with 20,000 young people in 2018. Thriving Natural Environments
- International Tourism – NP's joint working, English NP's experience collection, walking trails including Cleveland Way, England's Coasts.
- Successful Apprenticeships – NYMNPA leading the way in running apprentice programmes
- National Parks for everyone – 50<sup>th</sup> Anniversary of Cleveland Way (congrats to all at National Trails for organising)
- 22,500 volunteer days per year, Business Plan target achieved
- Community Champions Community Picnic – 20 July at Moors Centre
- Land of Iron Project
- Health & Wellbeing in National Parks – work undertaken by York University, £7 in social value for every £1 of DEFRA investment

Andy Wilson, informed members that 8 point plan was coming to an end soon and that future work needed to be linked to NP's management plan and business plan. Glover Review may lead to National Level National Parks policy change / new strategy.

Members agreed that the work had been tremendously worthwhile.

**Mr Blackie arrived at 10.40am**

### 33/19 **Health and Safety Policy**

Considered:

The report of the Head of Corporate Services

Ian Nicholls presented members with a redraft of the H&S policy and highlighted members specific responsibilities at paragraph 3.3 of the report.

Members welcomed the new version of the Policy and commented:

- members welcomed the new version of the policy and needed to be ever mindful of their H&S responsibilities
- CEO/Directors have greater responsibility for the management of H&S compared to individual Officers
- Appendix needs to make reference to using the Authority's appraisal process to remind staff of their responsibilities in relation to H&S
- Use of language in Policy to make sure people read and are fully aware of their own responsibilities (use of must not should)

Ian Nicholls advised members that the appraisal process did include a number of competencies relating to H&S

<p><b>Resolved:</b> Members; Suggested changes as indicated in the minutes, approved the Health and Safety Policy (and Appendix) and Instructed Officers, subject to making amendments as outlined above, to issue the revised policy to staff and volunteers, ensuring that each individual signs (either electronically or physically) to say that they have read and understood the document.</p>
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### 34/19 **Polyhalite Projects Annual Summary**

Considered:

The report of the Director of Conservation and Polyhalite Projects

Briony Fox and Rob Smith, Senior Minerals Planner gave members their annual update, which included some recent drone footage of the Woodsmith Mine site. Briony suggested another member evening site visit to the mine in August.

**Action:** Briony Fox to speak to Sirius to arrange.

Members commented:

- Well done to whole team on work undertaken to date and plans for the coming year

- Specific category for heritage features
- Highway signage
- Figures in relation to local businesses/local communities benefiting from the Woodsmith mine site
- Details re: £150K police spend
- Effects on tourism
- More discussions on things which haven't gone so well, spending plans going forward, better integration with next business plan
- Transport – Esk Valley Line

Officers gave the following responses to members' comments:

- No specific category for heritage features within landscape and ecology
- New highway signage would be from key trunk roads to sign visitors to the NYMNP
- S106 money has supported a number of local tourism services/businesses such as a cookery school, tearoom/rest stop. But no exact figures in relation to supply chain to Woodsmith development.
- S106 not a levy on production, but a fixed amount increased annually by RPI
- The Authority doesn't determine what the £150K police funding is spent on, the Authority is simply holding the funding until Sirius ask for them to be released
- Tourism – contribution to promote NYM's. Spending on marketing informed by work with Tourism Business Network
- Local communities – Sirius Minerals Foundation currently offering small amounts of funding, but larger sums once mine is operational

**Action:** Officers to provide more information/hold more detailed discussions with members at the Evening Seminar.

**Jeremy Walker left the meeting at 11.25am**

**Resolved:** Members noted the report and confirmed the arrangements to utilise the 2019/20 Landscape and Ecology contribution.

35/19 **Standards Presentation by Lisa Dixon (postponed until a later date)**

**Caroline Patmore left the meeting at 12:10pm**

36/19 **Land of Iron Update Presentation by Tom Mutton**

Tom updated members on recent work carried out by the Land of Iron team. Tom specifically mentioned 3D modelling [www.sketchfab.com/landofiron](http://www.sketchfab.com/landofiron) Adrian Glasser Land of Iron blog [www.adrianglasser.com/blogs/old\\_to\\_new/old\\_to\\_new.html](http://www.adrianglasser.com/blogs/old_to_new/old_to_new.html). The setting up of the Young Archaeologists Club. Tom informed members that more educational promotion of the project would be carried out in 2020. The newly refurbished exhibition space at The Moors Centre is due to officially reopen on 21 July 2019.

Members congratulated the team on all the fantastic work being undertaken as part of the Land of Iron Project.

**37/19 Primary Land Users Group (PLUG) – Verbal by Briony Fox**

Briony Fox informed members that over recent PLUG meetings attendance had been decreasing, possibly due to:

- members preferring to attend other meetings such Estate Liaisons, Woodland and Farmers Groups
- PLUG outliving its usefulness
- Members no longer able to commit to the meetings due to lack of time/resources

Officers proposed to maintain PLUG but only to hold meetings in future if there were specific things to discuss with the group’s members. Members agreed.

**38/19 Parish Forum**

Considered:

The report of the PA to Chief Executive

**Resolved:** the issues raised at the Parish Forums were noted.

**Andrew Scott left the meeting at 12:35pm**

**39/19 On the Record**

Considered:

The report of the Committees Officer

**Resolved:** the contents of the report were noted.

**40/19 Reports from Members on Outside Bodies**

Considered:

The report of the Committees Officer

**Resolved:** the report was noted.

The Chair thanked Andy Breckon, Independent Person, for attending the AGM

..... (Chair)  
29 July 2019

**Public Summary of Items considered "in private"  
at the meeting of the Authority  
on 24 June 2019**

**Private Minutes**

Members agreed that the private minutes of the meeting held on 25 March 2019, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.