



North York Moors
National Park

57.

North York Moors National Park Authority Risk Assessment

Activity: The Moors National Park Centre – VC working under Covid-19 restrictions	Site (where applicable) The Moors National Park Centre
Assessors Name(s): Lucy Heal	Additional Information: Updated by Ian Nicholls
Date: 09/12/21	Review Date: January 2022

What are the Hazards?	Who Might be Harmed & How?	Risk rating			Control measures
		L	S	R	
Transmission of coronavirus at reception area (Till, PC's & Telephones).	North York Moors (NYM) Staff, Visitors, Contractors, and Volunteers	2	3	6	<ol style="list-style-type: none"> 1. Screens to remain in place to reduce potential for close contacts. Cleaning of all equipment between uses. 2. Keyboards and screens cleaned at start and end of the day. 3. Hand sanitiser remains available for staff and public at all entrance, exit and touch points 4. NHS QR code to remain in place to assist NHS Test and Trace.
C-19 outbreak in the workplace	Staff, volunteers, public	2	3	6	<ol style="list-style-type: none"> 1. C-19 control measures in place as outlined below 2. Employees/volunteers who test positive to self-isolate and assist NHS Test & Trace 3. Centre Manager to be informed immediately of any positive cases.
Shop floor/Visitor Centre - increased visitor numbers, potential contamination	Staff, volunteers, public	2	3	6	<ol style="list-style-type: none"> 1. Face coverings to be worn in internal public spaces in the Centre 2. Signage in place stating that face coverings must be worn 3. Face coverings available if asked for, but not advertised



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Utilisation of shared spaces.	Staff, volunteers, public	2	3	6	<ol style="list-style-type: none"> 1. Toilet and kitchen cleaned at start and end of day by caretaker 2. All crockery/cutlery used must be placed in the dishwasher immediately after use and washed on Quick & Clean 60C or Intensive 70C if the washer is full/in use the items must be washed/dried and stored.
Deliveries of shop stock and stationary items.	NYM staff, Delivery vehicle drivers	2	3	6	<ol style="list-style-type: none"> 1. Deliveries to be accepted by information assistants during opening hours 2. Hand sanitiser available.
Access/exit to shop, exhibition areas, gallery and offices.	NYM staff, Public Contractors and Volunteers	2	2	4	<ol style="list-style-type: none"> 1. The routine cleaning operations will continue. 2. Hand sanitiser to be placed at the shop entrance (Outside on a stand for positioning with notice boards).
First aid Incident Contamination	NYM Staff, Public, Contractors and Volunteers	2	3	6	<ol style="list-style-type: none"> 1. Minor first aid items (Band aids) to be dispensed to public on request. 2. Contact details and surgery opening hours to be readily available behind the information desk. 3. It is recommended that no mouth to mouth with CPR is undertaken.
Conflicting messages between Park Life Café and Centre Staff.	NYM staff, public, contractors and volunteers.	2	3	6	<ol style="list-style-type: none"> 1. Each site has own RA 2. Regular communication between NPC manager and Park Life café 3. All Covid-19 working procedures shared, consistency of approach



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Play area, Mud kitchen, Dragon, Crow Wood sky pillars & picnic benches. Contamination.	Public, NYM staff, volunteers.	2	3	6	1. Hand sanitising points available at the Centre
Downstairs exhibition area	Public NYM staff, volunteers	2	3	6	1. Public to be responsible for themselves; plenty of hand sanitiser to be available.
Upstairs interactives	Public, children, NYM staff, volunteers	3	3	9	<ol style="list-style-type: none"> 1. Public to be responsible for themselves 2. Hand sanitiser to be provided. 3. Area to be checked regularly. 4. Staff to monitor compliance with current guidelines.



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SEVERITY

Description	Minor injury	Injury requiring first aid	Injury or industrial disease requiring medical treatment	Serious injury or long-term medical effects (industrial disease)	Major injury or fatality
Effect	Cuts & abrasions, minor skin or eye irritations, etc.	Any injury that requires first aid	Deep wounds, fractures, scalds, burns, eye injuries, respiratory infections, temporary blindness or hearing loss, etc.	Loss of digits damage to eyes, serious medical effects	Loss of limbs, sight, hearing, long term illness or death
Outcome	No lost time (sick leave not required)	1-3 days absence	More than 3 days absence – RIDDOR reportable	Weeks – months off work (hospitalisation) RIDDOR reportable	Permanent disability or long term sick RIDDOR reportable

LIKELIHOOD

Percentage probability	Likelihood	No.	1	2	3	4	5
0 – 20	Highly Unlikely	1					
21 – 40	Reasonably Unlikely	2					
41 - 60	Likely	3					
61 - 80	Highly Likely	4					
81 - 100	Almost Certain	5					

	Low Risk Score 1 - 4		Medium Risk Score 5 - 12		High Risk Score 15 - 25
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